



City Council Minutes
August 2, 2016 ~ 5:00PM

Regular Meeting
City Hall, Delta Junction, Alaska

The regular meeting of the Delta Junction City Council was held on Tuesday, August 2, 2016 at City Hall. Mayor Pete Hallgren called the meeting to order at 5:02pm.

City Council members present: Mayor Pete Hallgren, Mayor Pro tem JW Musgrove, Audrey Brown
Lou Heinbockel, William Brennan, Sebastian Saarloos, Freda Degnan

City employees present: City Administrator Mary Leith, City Clerk Pat White

Four members from the community were present and the meeting was broadcast over KDHS 95.5 FM radio.

AMENDMENTS ~ APPROVAL OF AGENDA

Brown moved to approve the August 2, 2016 agenda; Brennan seconded. Motion passed by unanimous consent.

AMENDMENTS ~ APPROVAL OF MINUTES FROM PREVIOUS MEETING

Brennan moved to approve minutes from the July 19 regular meeting and the July 25 special meeting as presented; Saarloos seconded.

Brennan asked for a better explanation to Tim Holoday's question (*Additional Comments*, page 2, July 19, 2016 minutes). Discussion followed regarding changing "Heinbockel said the initial bid specs were simplified, but it is not known why there were only two bids and both were Ford" to "... bid specs were simplified and mailed to dealerships in Fairbanks and Anchorage, but it is not known why only Ford dealers responded."

Motion passed unanimously on a roll call vote.

COMMENTS FROM THE AUDIENCE

John Lewis reported an instructor from the Division of Homeland Security & Emergency Management (DHS&EM) will offer training to Council and other local agencies on September 24. He asked as many Council members as possible to attend. (See additional discussion under *Emergency Preparedness / LEPC Report* on page three.)

UNFINISHED BUSINESS

Land Clearing at Delta Airport Subdivision Phase II

Leith recommended issuing a Request for Proposal that previous City Administrator Mike Tvenge presented (at the May 19, 2015 meeting). Clearing the airport subdivision is necessary before approving the final plat. The only changes to Tvenge's bid specs would be the substantial completion and completion dates.

Saarloos explained that Proposal #1 requires clearing, stacking cut trees, and selling or donating firewood. Proposal #2 requires the bidder to haul off timber and pay the City a lump sum for the value of the wood. Proposal #3 pays the contractor to hydro-ax all the wood. Saarloos said he preferred the second option because the first option would require monitoring the wood to prevent theft. Hydro-axing could be accomplished in a week, whereas logging could require months.

Heinbockel said he favored hydro-axing (#3) because it produced stump-free, cleared land.

Discussion followed regarding setting a completion date, Surveyor Ralph Mathews setting corners thereafter, and reviewing the draft RFP at the next meeting (August 16).

Musgrove suggested establishing a goal, i.e. tree stumps no taller than three or four inches, wood residue not greater than three feet in length, and letting the contractor choose how to dispose of the timber they clear.

NEW BUSINESS

FY16 Budget Reconciliation

Hallgren reported a reconciliation of the FY16 budget would be introduced at the August 16 meeting. The second reading, public hearing, and adoption would be scheduled for September 6.

Award Hydro-seeding Contract

Leith reported six sealed bids were received for the landfill hydro-seeding project and all six were responsive.

Heinbockel moved to award the landfill hydro-seeding contract to apparent low bidder, Interior Excavation & Trucking, Inc. in the amount of \$27,560.00; Brown seconded.

Discussion followed regarding landfill savings available to pay for the project, its completion date (August 31, 2016), and Musgrove questioning a backup plan should sections need to be redone in the spring.

Heinbockel reported he understood the requirement to hydro-seed, but felt it was a waste of money and similar to other stipulations attached to grant-funded art projects and the Stormwater Pollution Prevention Plan (SWPPP). Government stipulations cost unforeseen amounts of time and money. The \$27,560 that was awarded to hydro-seed (using City savings) could have been used toward eventual purchase of a new dozer.

Motion passed unanimously on a roll call vote.

City Purchases over \$1,000

CK# 218495 to Airport Equipment Rental in the amount of \$1,675.00 to rent dozer used on West Second Street

CK# 218496 to Alaska Library Network in the amount of \$1,200.00 for library network renewal (annual operational fee)

CK# 218497 to Guess & Rudd in the amount of \$1,286.77 for legal services (Allied Steel and Mathew Andreassen)

CK# 218498 to Hales & Associates in the amount of \$97,717.00 for property insurance and bond on Finance Officer

CK# 218514 to Bill's Small Tractor Service in the amount of \$5,394.29 for lawn maintenance contract, payment #2 plus extra cutting on Memorial weekend and reimbursement for fertilizer

Saarloos moved to approve check numbers 218495 through 218498 and 218514; Musgrove seconded.

Motion passed unanimously on a roll call vote.

REPORTS

Airport – JW Musgrove reported:

- A Chinook helicopter, part of the support for the military's Arctic Anvil operation, visited the airport today.
- He received an offer of a road grader to use at the airport as long as the City pays for fuel.
- He would like to revisit a request from a private individual to compensate him for paying a contractor to construct

an access road, known as East Taxiway, in the 1990's (June 6, 2006 and December 17, 2013 Council meetings) by deeding him property between Matt Andreassen's hangar and/or business and the access road. There was no formal agreement with the City to construct the road, so there is no legal obligation to compensate him.

Hallgren said he would like to settle the western edge of the constructed road before progressing with development of the airport subdivision. Remington Road would also be built from the medical clinic to the section line easement, a.k.a. ski strip or crosswind runway.

Heinbockel clarified that extending Remington Road would connect to East Taxiway, but the Remington "trail" would never be fully developed because the platted road crosses a swamp.

Mayor – Pete Hallgren reported:

- There has been no resolution about removing art work (counter) from the Visitor Center (May 7, 2016). JW Musgrove spoke with Ed Kiker, but there has been no response from Frances Brann. He said it will be suggested to both artists to replace the counter in the large conference room at City Hall (old library) with the counter from the Visitor Center, which might require some redesign. Plaques could be made to attribute the art work to the two artists.
- There has been no progress in finalizing the draft between the City and the Chamber of Commerce to lease the Visitor Center for a dollar per year, although it is reflected in the 2016 reconciled budget (to be adopted September 6) and the 2017 budget (adopted June 21).

City Administrator – Mary Leith reported:

- The Delta Medical Transport ambulance service is still interested in using one of the Delta Rescue Squad ambulances. Details are still pending and need to be worked through.
- There has been no update about the State of Alaska wanting to expand their gravel pit (2.043 to 29.6 acres in December 2015, which conflicts with City Code of Ordinances §4.45, prohibiting gravel pits inside city limits).
- Two street lamp poles were installed on North Clearwater and one light was mounted on the ag building, illuminating the stop signs on North Clearwater.
- Lyn Plomaritis was given a fifty-percent discount on landfill tipping fees on May 3, 2016 to dispose of the remains of her arson-burned home. Plomaritis' contracted help has been unable to complete the project in the three-month timeframe that was stipulated, so Leith verbally extended the discount through the end of September.
- Corey Groppe has been brushing streets and repairing road signs.

- Phil Kaspari from the Cooperative Extension is putting together a proposal to address weeds growing in and around the park fence.

Brennan said he is grateful that the weed issue is being addressed in the ballfields. He asked to also remove saplings in the fence line and to address repairs at the park pavilion; removing graffiti, repairing an exposed electrical outlet, and putting in outlets on the outer wall so pitching machines have access to electricity.

- Cal Worthington Ford will ship the new City truck from Anchorage to Fairbanks on August 8 and another carrier will transport it to Delta. Western Peterbilt in Fairbanks quoted \$1,200 to put snowplow attachments on it.

- The State Division of Lands is still working toward deeding the Pioneer Park to the City. They recently requested the Pioneer's well be tested. It was added to the list of City facilities that will be tested in September.

City Clerk – Pat White reported:

- The Delta Junction Municipal Election is scheduled for October 4, 2016. Seat B, D, and G, all three-year terms, will be on this year's ballot. The filing period begins August 25 and ends at 5:00pm on September 9.

Hallgren said he is leaning toward retiring and not running in October. He has not completely decided, but he does not want to commit to another three years. He has served on a council or assembly table for the last 37 years.

- Community mapping was last discussed in August 2015. Diane Sam, Division of Community & Regional Affairs (DCRA) mapping project manager, issued an update on July 28, stating \$52,500 in matching funds is needed for aerial photography of Delta Junction plus \$35,000 to finish the community profile. DCRA is scheduled to undertake a mini mapping project of Northway and parts of Tok.

Discussion followed regarding two different mapping projects, DCRA's high resolution project and a State-run radar survey (that produces high-quality elevation data from satellite imagery).

School District – Will Brennan reported:

- The new school year starts on August 25, 8:25-3:15. He gave dates for student enrollment (August 1-9), new student enrollment (August 1-12), a cleanup sale (August 10/12), preschool screening (August 22/23), and Kindergarten screening (August 23/25).

- August 5 is the deadline to file for one of two three-year terms, Seat A and Seat C, in the October 4 REAA Regional Educational Attendance Area School Board Election. Candidacy forms are available at City Hall or the Alaska Division of Election website (www.elections.state.gov).

Library – Sebastian Saarloos reported:

- The library was closed on July 28 while new staff computers were installed and the library was reorganized. They said good-bye to Summer Library Aide Valerie Krepel during their lunch hour.

- July 12th was the busiest day of the summer with 284 visitors.

Emergency Preparedness / LEPC – Audrey Brown reported Claude Denver from the Division of Homeland Security & Emergency Management (DHS&EM) will provide training in Delta, *Who is in Charge* and *Incident Command System for Senior Leaders*, on Saturday, September 24, 10:00-4:00. John Lewis is coordinating the all-day course.

Public Health & Safety – Audrey Brown reported the Delta Health Fair will be held at the Delta Elementary School on September 24, 8:00-12:00 noon, the same day as DHS&EM training. The event focuses on health and wellness, offering educational exhibits and pamphlets, free screening for vision, blood pressure, hearing, Body Mass Index, etc., and affordable blood tests for people 18 years and older (Chemistry/Hematology Profile – 27 panels = \$45, Thyroid = \$30, Prostate = \$25, Vitamin D = \$50, A1C = \$25, ABO/RH = \$20, Colon Cancer Kit = \$5). More information is available on the Alaska Health Fair website (alaskahealthfair.org) or by contacting Tanana Valley Program Director Sharon Phillips (ahfrur@gci.net) or local event coordinators, Reta Russell-Houghton and Lauren Morton.

Public Works – Lou Heinbockel reported brushing was done at the landfill and around the septic pits, baby seagulls have taken up residency at the landfill, the septic pit is functioning at its best, and landfill refuse has notably increased because of recent Army maneuvers.

ADJOURNMENT

Musgrove moved to adjourn at 6:46pm; Brennan seconded.