



**City Council Minutes**  
**October 17, 2017 ~ 5:00PM**

**Regular Meeting**  
**City Hall, Delta Junction, Alaska**

The regular meeting of the Delta Junction City Council was held on Tuesday, October 17, 2017 at City Hall. Mayor JW Musgrove called the meeting to order at 5:00pm.

City Council members present: Mayor JW Musgrove, Deputy Mayor Freda Degnan, Lou Heinbockel  
Jennifer Brant, Audrey Brown, Alan Levinson, Pete Hallgren (telephonically)

City employees present: City Administrator Mary Leith, Administrative Assistant Flower Cole  
Finance Officer Stephanie Prestwich, Library Director Joyce McCombs

Four members from the community were present, Steven P. McSharry Morgan Stanley Financial Consultant attended by phone, and the meeting was broadcast over KDHS 95.5 FM radio.

#### **AMENDMENTS ~ APPROVAL OF AGENDA**

Heinbockel moved to approve the October 17, 2017 agenda as presented; Brant seconded.  
Motion carried by unanimous consent.

#### **AMENDMENTS ~ APPROVAL OF MINUTES FROM PREVIOUS MEETING**

Heinbockel moved to approve the minutes from the October 3, 2017 regular meeting; Brant seconded.

Heinbockel asked to change "software season" to "softball season" on page three.

Motion carried by unanimous consent.

Brown moved to approve the minutes from the October 10, 2017 special meeting; Degnan seconded.

Motion carried by unanimous consent.

#### **REQUEST TO SPEAK**

##### **Permanent Fund Investment Quarterly Report**

Steven P. McSharry reported the City of Delta Junction Permanent Fund Investment gained \$15,375.

#### **UNFINISHED BUSINESS**

**Reconsider Hiring an Audit Prep Firm** (motion failed at October 3, 2017 Council meeting)

Musgrove explained Degnan's agenda request to reconsider a failed motion from the October 3, 2017 City Council meeting. Someone from the prevailing side can move to reconsider or anyone can make a separate motion.

Degnan moved to reconsider hiring an audit prep firm; Brant seconded.

Motion passed on a roll call vote with six in favor (Hallgren, Brant, Degnan, Heinbockel, Levinson, Musgrove) and one opposed (Brown).

Hallgren moved to hire Clear Idea Accounting and Consulting in the amount of \$6,000.00 for one year; Heinbockel seconded.

Motion passed on a roll call vote with five in favor (Hallgren, Brant, Degnan, Heinbockel, Levinson) and two opposed (Brown, Musgrove).

#### **NEW BUSINESS**

##### **City Purchases over \$1,000**

CK# 219161 to Morley Electric in the amount of \$12,200.00 for LED lights for rooms inside the Liewer-Olmstead Ice Arena and in the outdoor parking lot sign

CK# 219162 to Sludge Busters Septic in the amount of \$6,150.00 to service city facilities

CK# 219163 to ACS in the amount of \$1,606.04 for October phone and Internet

CK# 219164 to Interior Hardware in the amount of \$1,500.62 for miscellaneous repairs and table/miter saw for Public Works building

CK# 219165 to Fairbanks Concert Assoc. in the amount of \$2,000.00 for donation (pass through of Fort Greely funds)

CK# 219166 to Aetna in the amount of \$18,186.92 for October group health insurance

CK# 219167 to University Redi-Mix in the amount of \$1,379.32 for material to sand roads during the winter

Brant moved to approve checks 219161 through 219167 as presented; Degnan seconded.

Discussion.

Motion passed unanimously on a roll call vote (Brant, Degnan, Hallgren, Levinson, Brown, Heinbockel, Musgrove).

### **Preliminary Plat – Knorr 2 Subdivision**

Sebastian Saarloos presented the Plat for Knorr 2 Subdivision and answered questions.

Heinbockel moved to grant approval of the preliminary plat for Knorr 2 Subdivision as presented; Brown seconded.

Motion passed unanimously on a roll call vote (Heinbockel, Brant, Hallgren, Levinson, Brown, Degnan, Musgrove).

### **REPORTS**

**Mayor** – JW Musgrove reported he, Heinbockel, and Leith did a walk-through at the landfill.

**City Administrator** – Mary Leith reported:

- A 2.49-acre parcel on Spengler Road was deeded to the City of Delta Junction in 2001. Carol Austin and Mindy Eggleston from the Delta Junction Trails Association (DJTA) visited the property and expressed interest in turning the ground into a memorial park or trail. They envision a couple of benches and/or picnic tables that overlook the Delta River. Survey markers could not be found and homes are built on two sides of the property.

Discussion followed regarding surveying the parcel to mark corners and ensure there are no encroachments, researching some type of barricade from the steep banks, and circumstances under which the City acquired the property (the land was gifted to the City as a memorial to Torgen Theodore Rockstad (12) who died August 19, 1992 in a vehicle accident near Whitehorse, Canada. The statutory quitclaim deed (2001-024109-0) was recorded on November 29, 2001.)

Heinbockel moved to authorize hiring Delta Surveys to reset corner markers for the deeded parcel, not to exceed \$500.00; Brant seconded.

Heinbockel said it will be interesting to know how much ground has been lost to the Delta River.

Motion passed unanimously on a roll call vote (Heinbockel, Levinson, Brown, Degnan, Hallgren, Brant, Musgrove).

- The flu vaccine clinic will be held in Delta High School lobby on November 4, 11:00-2:00. Two hundred flu shots will be offered to the public and the clinic will double as a training exercise should there be an actual event.

**City Clerk** – Flower Cole reported the Delta Junction Volunteer Fire Department and Delta Medical Transport will host their annual Halloween event at the Delta Junction fire station on Tuesday, October 31, 6:30-9:00PM.

**Finance** – Stephanie Prestwich referenced a quarterly report handout and said to date 28% of the budget has been spent.

**Emergency Services / Public Safety** – Freda Degnan reported firefighters from Rural Deltana Volunteer Fire Department visited the Delta Elementary School during Fire Prevention Week to talk to students about fire prevention and safety.

**Library** – Freda Degnan reported:

- Holly DeLand from the Literacy Council of Alaska will kick off a tutor-your-neighbor program in the small conference room at City Hall on October 19, 1:00-4:30. Anyone interested in volunteering or being tutored (basic math, reading, writing, GED subjects) is invited to come and learn about the benefits of the program.

The Delta Community Library will host a NASA Astronomer on November 4. Delta Library Association board of director election is November 4.

**Airport** – Alan Levinson reported new cones were put on the runway.

Discussion followed regarding restocking cones, which should be under \$500.

**Park / Recreation** – Jennifer Brant reported: Update on the MOA between the City, Delta Skating Association and the School District. Zamboni repair update. A new Husky Logo to be placed under the ice.

**LEPC / Emergency Preparedness** – Audrey Brown reported: The November 4 POD exercise is to practice mass dispensing not just distribute flu vaccines.

**Public Health** – Audrey Brown reported: Local Health Fair events. October and November

**Public Works** – Lou Heinbockel reported: Roads, and Hockey rink parking being graded. Brewis Subdivision width of the road making plowing difficult.

**Additional Reports** – Audrey Brown commented on the road conditions due to the weather. Lou Heinbockel reported: Department of Transportation and speed limit concerns and whether there would be less Oil tanker spills if the speed limit was lower.

### **ADJOURNMENT**

Brown moved to adjourn at 7:21pm; Degnan seconded.