

City Council Minutes
Regular Meeting
January 8, 2019 ~ 5:00PM
City Hall, Delta Junction, Alaska



The regular meeting of the Delta Junction City Council was held on Tuesday, January 8, 2019 at City Hall. Mayor Musgrove called the meeting to order at 5:00pm.

City Council members present: Mayor JW Musgrove, Lou Heinbockel, Charles Lester
Pete Hallgren (telephonically), Alan Levinson (arrived at 5:02)

City Council members excused: Deputy Mayor Freda Degnan, Audrey Brown

City employees present: City Administrator Mary Leith, Administrative Assistant Flower Cole
Finance Officer Stephanie Erickson, City Clerk Pat White

Five members from the community were present. The meeting was broadcast over KDHS 95.5 radio.

AMENDMENTS ~ APPROVAL OF AGENDA

Musgrove asked to add two items to the agenda:

- ✓ Add Chamber of Commerce Request to *Correspondence*
- ✓ Add CK# 219885 to *City Purchases over \$1,000*

Heinbockel moved to approve the January 8, 2019 agenda as amended; Lester seconded.

White reported Jacob and Ana White may not be able to attend (*Request to Speak*).

Motion passed on a roll call vote with five in attendance.

AMENDMENTS ~ APPROVAL OF MINUTES FROM PREVIOUS MEETING

Heinbockel moved to approve the December 18, 2018 minutes as presented; Levinson seconded.

Motion passed on a roll call vote with five in attendance.

COMMENTS FROM THE AUDIENCE - none

REQUEST TO SPEAK

Jacob and Ana White – Skate Shack Completion – postponed to the January 22 meeting

Eagle Scout Project – Accessible Picnic Tables

Patrick Cassidy introduced himself, an Eagle Scout with Troop 92, distributed handouts, and presented his Eagle project, Americans with Disabilities Act (ADA) picnic tables. He asked for approval to build six ADA-compliant picnic tables; three for the fairgrounds and one each for the Pioneer Park, City Park, and Visitor Center. He will supervise Boy Scouts who will build the picnic tables in the spring, prior to his High School graduation. Picnic tables will be stained, except for the ones at the fairgrounds, which will be painted. The fair manager has given approval for the picnic tables at the fairgrounds near the Lion's Den.

Discussion followed regarding Cassidy's materials list and description, three hours estimated to build one table, Cassidy obtaining support from the Chamber (lease Visitor Center) and the Pioneers (Pioneer Park), and Leith drafting a letter of support for the Eagle Scout project.

Levinson moved to support Patrick Cassidy and his Eagle Scout project; Heinbockel seconded.

Motion passed on a roll call vote with five in attendance (Heinbockel, Levinson, Lester, Hallgren, Musgrove).

Cassidy expressed appreciation for the support of his project.

CORRESPONDENCE

Chamber of Commerce – Request City Sponsor Festival of Lights

Musgrove reported the City Council traditionally supports the Chamber of Commerce's Festival of Lights event by issuing a permit for fireworks in the City Park.

Heinbockel moved to contribute \$1,000.00 to the Festival of Lights fireworks display; Levinson seconded.

Discussion followed regarding this year's event on February 2, the Chamber already collecting \$6,000 of the \$8,000 needed, the City monetarily sponsoring fireworks in the past, and debris left over in the spring that impacts lawn maintenance.

Motion passed on a roll call vote with five in attendance (Hallgren, Lester, Heinbockel, Levinson, Musgrove).

UNFINISHED BUSINESS**Permanent Fund Investment**

Musgrove recapped that Morgan Stanley will quit managing municipal investments as of March 29, 2019, so the City is looking for a new investment firm to manage the City's Permanent Fund.

Leith said three companies presented proposals; UBS Financial Services Inc. on November 6, Edward Jones Investments on November 20, and Raymond James Financial Services, Inc. on December 18.

Discussion followed regarding setting a date for a work session and whether other municipalities can disclose knowledge about any of the three firms that presented proposals.

Leith said she would prefer to have a decision by the first of March.

Preliminary Approval - Hayes Circle Replat

Sebastian Saarloos, Delta Surveys, explained an address for Gerald Barger would be changed on the Hayes Circle plat, dated January 4, 2019. He said the Title Report must be updated to reflect Cleeta Barger's recent death (December 18, 2018) and that he is waiting to get the Affidavit of Beneficiary from Wells Fargo for the landowners of Lots 26 and 27. He questioned the preliminary review fees (\$500).

Musgrove said the Council agreed to accept \$1,000 only from each of the property owners, so the City's plat review and recording fees would be waived.

Heinbockel said he would abstain from voting because of his conflict as one of the four property owners.

Lester moved to approve the preliminary plat of the Hayes Circle Replat; Levinson seconded.

Motion passed on a roll call vote with four voting (Lester, Levinson, Hallgren, Musgrove) and one abstaining (Heinbockel).

Landfill Loader

Musgrove briefed the listening audience about repairs on the Volvo loader (problems with the quick-disconnect for the bucket and the forks) and that a rented loader is being used in the interim.

Leith expressed concern with paying \$12,500 each month to rent a loader. She asked whether to buy a new attachment for the Volvo or start the bid process for a new loader.

Discussion followed regarding cost of a new loader, the value of the 2003 Volvo once its repaired, and repair options through CMI and Canada.

Lester said repairs would be a temporary Band-Aid and would not be expected to last long. He suggested looking for a new loader and either selling the Volvo once it's repaired or using it as a backup.

Musgrove suggested getting the Volvo back in service and using it until the end of its life. He said the dozer will need repairs in the near future also.

Heinbockel moved to contract with Sam Porter to repair the Volvo loader, not to exceed \$4,500.00; Lester seconded.

Motion passed on a roll call vote with five in attendance (Heinbockel, Hallgren, Levinson, Lester, Musgrove).

Musgrove asked Council members to ponder different approaches to repair the landfill loader or to replace it, so a decision can be made by the next meeting (January 22).

NEW BUSINESS**Resolution 2019-03, A Resolution Granting a License to Use the Granite Avenue Right of Way**

Musgrove recapped that Helen Orcutt was issued a license to construct a drain field in Granite Avenue's right-of-way (2009). Orcutt sold Stanford Apartments and, at the December 18, 2018 meeting, the City Council agreed to issue the same license to the new owners.

Leith said White worked with City Attorney Jim DeWitt to draft the revocable license to Gordon, Sherry, Jacob, and Shelly Decker, DBA Decker Estates, and it is essentially the same as what was given to Helen Orcutt.

Heinbockel moved to approve Resolution 2019-03 as presented; Lester seconded.

Hallgren said he supported the resolution and license, but questioned whether the breather pipes and electric hookups were ever removed from the right-of-way.

Heinbockel said breather pipes mark where the septic system is located. The plug-ins have been in the right-of-way since the 1960s. The whole platted street has been encroached on, even by the electric company.

Musgrove suggested dealing with the license and encroachments separately.

Motion passed on a roll call vote with five in attendance (Lester, Heinbockel, Levinson, Hallgren, Musgrove).

City Purchases over \$1,000

CK# 219877 to Airport Equipment Rentals in the amount of \$12,500.00 to rent loader for use at landfill, start 12-10-18

CK# 219878 to Phillips Scales in the amount of \$3,184.00 to test scales at the landfill

CK# 219879 to State of Alaska, DEC in the amount of \$4,000.00 for annual Class II landfill renewal

CK# 219880 to Delta Transport Services in the amount of \$5,600.46 for heat and fuel
CK# 219881 to Warning Lites of Alaska in the amount of \$2,125.00 for Public Works and landfill signs
CK# 219882 to Overhead Door in the amount of \$6,729.10 to repair City facility garage doors
CK# 219883 to Alcan Auto & Truck in the amount of \$1,442.43 for miscellaneous (sander - \$111.63, light bar - \$987.99, batteries for generator - \$282.12, Public Works supplies - \$12.86, landfill equipment maintenance - \$47.83)
CK# 219884 to Wells Fargo Credit in the amount of \$11,566.36 for miscellaneous (postage - \$213.05, City Hall supplies - \$419.05, sander - \$7,332.04, library supplies - \$677.21, plow parts - \$723.83, email - \$45.00, over limit - \$39.00, staff hotel at AML conference in November - \$1,090.80, Council hotel at AML conference - \$705.60, electricity at Liewer Olmstead Ice Arena in October - \$589.00, and cash back - \$268.22)
CK# 219885 to Delta Medical Transport in the amount of \$12,500.00 for FY19 ambulance contract, payment 2 of 2
Heinbockel moved to approve checks #219877 through 219885 as presented; Levinson seconded.
Heinbockel expressed aversion to high costs of State regulations to operate the landfill (checks 219878 and 219879).
Motion passed on a roll call vote with five in attendance (Lester, Heinbockel, Lester, Hallgren, Musgrove).

REPORTS

Mayor – no report

City Administrator – Mary Leith reported:

- Chamber President Pablo Martinez invited Council members to the Chamber luncheon on January 17. Mark Hamilton from Pebble Partnership will be a guest speaker.
- She and Mindy Eggleston, Delta Junction Trails Association President, will meet with Division of Lands in Fairbanks on January 17 to discuss details about the River Walk Trail near the old landfill.

City Clerk – no report

Finance – Stephanie Erickson reported:

- Cook & Haugeberg LLC are still waiting on paperwork from previous auditors, BDO.
- She issued W-2s and 1099s.
- The limit on the City Administrator's credit care is being increased to avoid over limit fees.

LEPC – Stephanie Erickson reported the next LEPC meeting will be held at 6:00pm on January 14 at City Hall.

Emergency Preparedness / Public Safety - no report

Public Health – no report

Library – Mary Leith reported:

- The Library Board helped take down all the holiday decor at the library.
- The library staff is planning an extra special Summer Reading program, "A Universe of Stories," which will revolve around the 50th anniversary of landing on the moon. Library Director Joyce McCombs is working to bring an astronaut to Delta to meet with readers and the general public.
- Circulating pumps were turned off last spring and inside temperatures dropped to 58 degrees during the recent cold snap. The building warmed up once the auto switch was flipped back on.

Schools – no report

Airport – no report

Public Works – Charles Lester reported there is not enough snow for roadwork, but cold temperatures are good for slick roads.

Park / Recreation – no report

Cemetery – no report

At Large – Pete Hallgren reported he was appointed to the AML 2019 Legislative Position Committee. The upcoming conference is in Juneau February 19-21. He has requested the City pay his registration (\$125), but he would pay his own travel, hotel, etc. [Note: Request was previously approved by Mayor Musgrove.]

Additional Reports – no report

ADDITIONAL PUBLIC AND COUNCIL COMMENTS

Flower Cole expressed appreciation for the City's support of the Chamber's Festival of Lights fireworks. "It is a great ongoing tradition and appreciated by more people than we know."

Musgrove recalled driving on the Richardson Highway several years ago and seeing the fireworks display from Donnelly Flats, which is 20 miles away.

ADJOURNMENT

Heinbockel moved to adjourn at 6:25pm.