



**City Council Minutes
July 18, 2017 ~ 5:00PM**

**Regular Meeting
City Hall, Delta Junction, Alaska**

The regular meeting of the Delta Junction City Council was held on Tuesday, July 18, 2017 at City Hall. Mayor Hallgren called the meeting to order at 5:00pm.

City Council members present: Mayor Pete Hallgren, Deputy Mayor JW Musgrove
Freda Degnan, Jennifer Brant, Audrey Brown (telephonically)

City Council members excused: Lou Heinbockel, Will Brennan

City employees present: City Administrator Mary Leith, Finance Officer Stephanie Prestwich
Administrative Assistant Flower Cole, City Clerk Pat White

Tim Holoday, Delta Wind reporter, was in attendance and the meeting was broadcast over KDHS 95.5 FM radio.

AMENDMENTS ~ APPROVAL OF AGENDA

Brant moved to approve the July 18, 2017 agenda; Brown seconded. Motion carried.

AMENDMENTS ~ APPROVAL OF MINUTES FROM PREVIOUS MEETING

Brown moved to approve the minutes from the July 5, 2017 regular meeting as presented; Brant seconded. Motion passed on a roll call vote with five in attendance.

CORRESPONDENCE

New Local Emergency Planning Committee (LEPC) Membership – Richard Mauer

Hallgren reported the Delta-Greely LEPC accepted Richard Mauer's membership application on July 10.

Brown moved to approve LEPC's recommendation to accept Richard Mauer as a new LEPC member; Hallgren seconded. Motion passed on a roll call vote with five in attendance (Brown, Degnan, Musgrove, Brant, Hallgren).

UNFINISHED BUSINESS

Delta Airport Subdivision II

Musgrove reported he and Corey Groppe agreed with:

- removing tree stumps, instead of grinding them down to ground level - it would take two to four days
- geotextile cloth (roadbed reinforcement) would not be needed if gravel is hauled in whenever ground settles
- roads would need to carry the weight of heavy equipment
- ample space for fire engines is needed to turn around in the cul-de-sacs
- clearing to the right-of-way edges was not necessary - three to five feet would protect other tree roots from

damage and eventual destruction

Discussion followed regarding doing the project in-house (Public Works employees renting a moderate-sized tractor with a blade), engineer input to draft specs if the project is put out for bid, removing stumps so rights-of-ways can be mowed, no need to clear the full width of the right-of-way on Remington Road because it won't be used by aircraft, and whether GVEA crews would remove trees in powerlines or if it should be part of the bid.

Leith said nothing can be done for a couple weeks until the SWPPP (Storm Water Pollution Prevention Plan) is finished.

Hallgren asked that the Public Works crew provide a ball park figure to clear stumps and haul gravel.

Discussion followed regarding the project budget of \$96,000, the SWPPP expected to cost \$6,000 to \$10,000, and approving the final plat before asking GVEA for a current cost estimate to install electricity.

Brown said lots would sell better if they had electricity.

Hallgren suggested, if electricity is installed, that it be done in phases because it may take several years to sell all 21 lots.

Musgrove said some of the nine lots in Airport Subdivision I were not guaranteed power or roads. Some roads were constructed by lot owners (bidders).

Hallgren asked for any objection from Council members, to ask City Administrator Mary Leith to get cost estimates from the Public Works crew, with none being offered.

Airport Subdivision I (patent change)

Hallgren reported the airport property was conveyed to the City in two different patents, the airport runway and non-runway property. All of Airport Subdivision II is part of the non-runway. Four of the nine lots in Airport I are affected by “viewing and wildlife easements” patent verbiage.

Leith reported she has not received any new correspondence since City Attorney Jim DeWitt’s email on July 6. Yukon Title confirmed with their underwriter that the State of Alaska can remove the language in the patent pertaining to wildlife or scenic easements if they do not exist.

NEW BUSINESS**City Purchases over \$1,000**

CK# 219000 to Guess & Rudd in the amount of \$1,506.00 for legal services (Airport Subdivision I patent)

CK# 219001 to Delta Building Supply in the amount of \$4,784.64 for floor mats at the Liewer-Olmstead Ice Arena

CK# 219002 to Grizzly Construction in the amount of \$9,500.00 for septic work at Ice Arena

CK# 219003 to Delta Concrete in the amount of \$9,500.00 for gravel and dirt to use on the septic

CK# 219004 to Morley Electric in the amount of \$9,800.00 to crack seal city streets

CK# 219005 to Delta Wind in the amount of \$1,210.25 for advertising (Alaska Hwy. 75th anniversary and LEPC minutes)

CK# 219006 to GVEA in the amount of \$3,286.25 for May electricity

CK# 219007 to ACS in the amount of \$1,596.27 for phone and Internet

CK# 219008 to State of Alaska, Department of Administration in the amount of \$50,000.00 for prison debt payment, #13 of 24

CK# 219009 to Aetna in the amount of \$16,879.95 for July group health insurance

CK# 219010 to Hale & Associates in the amount of \$5,724.00 for annual airport property insurance

CK# 219011 to Follet School Solutions in the amount of \$1,061.66 for library catalog and circulation software

CK# 219012 to City of Fairbanks in the amount of \$21,526.00 for dispatch services in FY18

Musgrove moved to approve checks 219000 through 219012 as presented; Brown seconded.

Discussion followed regarding Lou Heinbockel’s continuous objection to paying the prison debt (CK# 219008).

Musgrove, referring to Heinbockel, said he would vote a symbolic no “for the person who is not here.”

Motion passed on a roll call vote with four in favor (Brant, Degnan, Brown, Hallgren) and one opposed (Musgrove).

REPORTS

Mayor – Pete Hallgren reported Representative George Rauscher hosted a Town Hall meeting on July 6 to address the State closing outhouses in the Delta area. The meeting was well attended and resulted in local volunteers offering to maintain the State-owned outhouses until a contractor is hired in mid-August. The State agreed to support the volunteers by pumping the outhouses. Concessionaires will collect fees, but not until August.

Discussion followed regarding statewide budget cuts impacting the local community, Delta Environmental donating use of a dumpster to support local cleanup efforts, and posting signs to request people be responsible for their own trash.

City Administrator – Mary Leith reported:

- The annual landfill inspection was held on July 14.
- The Department of Environmental Conservation is working on a plan to clean up Glycol at the landfill between the scale house and the shop.
- Soil samples are being collected this week to evaluate cleanup of the old shooting range, property to be deeded to the City from the State, and the surrounding land.

Finance – Stephanie Prestwich reported:

- Steven McSharry, Vice President of Morgan Stanley - Anchorage branch, will attend the August 1 Council meeting to discuss investment of the City’s Permanent Fund savings account.

Hallgren explained investing in certificate of deposits, earning four to seven percent interest each year with Model 3, and City Code of Ordinances permitting use of 90% of the earnings from the Permanent Fund investment, which could generate as much as \$75,000/year.

Musgrove asked to see all City accounts and where monies are located.

- Grants with less than \$50,000 in remaining funds must be returned to the State of Alaska. They will be on the August 1 agenda.
- \$23,000 more in Federal PILT is expected over what was budgeted.

Discussion followed regarding the equation used to determine how much PILT is distributed to communities and three-quarters of the local population not factoring into the equation.

- Budget reconciliation for FY17 will be on the August 15 agenda.

Discussion followed regarding Hallgren and Brown not attending the August 15 meeting because of going to the Alaska Municipal League Summer Legislative Conference in Haines on August 16 and 17.

Emergency Services / Public Safety – Freda Degnan reported Apollo Medi Trans is owned by Guardian Flight, Inc. Household membership (primary member, spouse/domestic partner, and any dependent under the age of 26) is \$125/year. Applications can be obtained online (apolloomt.com) or at City Hall.

White reported a company in the Lower 48 bought out Apollo MT, but prices and coverage would not be affected. New application forms would be available within a month. Elderly people and those with chronic medical conditions who live in rural areas are encouraged to purchase a policy. Medical necessity for air transports is determined by the sending physician and/or Guardian Flight, Inc. Medical Director physician.

Library – Freda Degnan reported:

- Library staff hosted a "Love for Lindsay" cardmaking event on July 12. Dawn Grossmann Frazier, Stacy Petersen, and Gine Kirk supervised the production of greeting and get-well cards for Lindsay Pinkelman. Bundles of cards are being delivered regularly during her recovery (from an accident on June 30). Handmade cards, as well as supplies to make more, are available at the library for anyone interested in sending cards.

- The Library hosted a Delta Junction Trails Association event on July 13. Participants learned the rules about hiding painted rocks in the community, a family activity and nationwide trend. They painted all shapes and sizes of rocks into all kinds of art – a wedge of watermelon, an aurora scene, a row of flowers, a dragonfly, etc. Painted rocks are appearing all over town to be admired, moved, or replaced as the finder sees fit. Go to "Delta Rocks!" on the library's Facebook page for more information.

- Former-Fairbanks resident, Caitlyn Warbelow, who now teaches Irish fiddle and music in Manhattan, will perform at the Celtic Concert at the Community Center on July 19. She will be accompanied by other Celtic musicians and an Irish step dancer.

- The Fairbanks Summer Arts Festival is hosting the American Roots Concert, featuring folk and bluegrass, at the Aurora Community Activity Center (CAC) on July 26.

Airport – JW Musgrove reported local pilots expect to mow more because of recent rains. He hopes to purchase a different mower to replace the one on the John Deere tractor.

Park / Recreation – Jennifer Brant reported:

- Trash cans have been placed outside park outhouses and restrooms. She asked to put hand sanitizer dispensers and smaller trash cans inside.

- Fairbanks North Star Borough is experiencing personnel changes in their Zamboni maintenance program, but offered to share their knowledge with the local Public Works crew on how to conduct routine maintenance. University of Alaska staff have their own program, but also recycles their Zamboni every ten years. Whitestone maintains their own Zamboni, but are not available to hire. Zamboni blade sharpening is available at the Big Dipper.

Musgrove requested a maintenance log be kept on the Zamboni.

Leith reported there is no further progress about the U.S. Army Alaska (USARAK) replacing the spare Zamboni.

- Regarding paving at the park that was discussed at the June 20 meeting, Brant suggested posting handicap parking signs and modifying the fence on Kimball Street for handicap access because most everyone who frequents the park uses the Kimball access. She asked to pave north along the gravel path from the gate modification to the pavilion in the center of the ball fields, around the pavilion, and, as money permits, from the gate to the outhouse on Kimball and between the pavilion and each dugout. Ten feet is adequate width for wheelchairs and wide enough to accommodate vehicles or ambulances.

- Approximately 150 soccer players, ages 2 to 13 and one under-21 team, share the field at the park for practices.

- Feces, smeared on the floor and all over the toilets, in the new (2015) park outhouse closest to the playground is an on-going problem because children are too short to climb onto the toilets. Brant suggested posting signs requiring adult supervision of children under a certain age and/or abuse of property could result in loss of privileges.

Discussion followed regarding how to resolve the problem.

LEPC / Emergency Preparedness – Audrey Brown reported the Local Emergency Planning Committee met on July 10. The State increased funding, which will allow more people to travel to conferences for training.

Public Health – Audrey Brown reported Public Health Nurse Elena Powers placed a box of medication disposal packets at the Post Office. The self-explained disposal packets provide safe, effective, and convenient ways for the public to properly dispose of unused medications.

Public Works – Mary Leith reported the landfill scales were inspected today and certified for another year.

ADJOURNMENT

Degnan moved to adjourn at 7:04pm; Musgrove seconded.