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**City Council Minutes**  
**August 15, 2017 ~ 5:00PM**

**Regular Meeting**  
**City Hall, Delta Junction, Alaska**  
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The regular meeting of the Delta Junction City Council was held on Tuesday, August 15, 2017 at City Hall. Deputy Mayor JW Musgrove called the meeting to order at 5:00pm.

City Council members present: Deputy Mayor JW Musgrove, Lou Heinbockel  
William Brennan, Jennifer Brant, Freda Degnan

City Council members excused: Mayor Pete Hallgren, Audrey Brown

City employees present: City Administrator Mary Leith, Finance Officer Stephanie Prestwich  
Administrative Assistant Flower Cole, City Clerk Pat White

Two members from the community were present and the meeting was broadcast over KDHS 95.5 FM radio.

**AMENDMENTS ~ APPROVAL OF AGENDA**

Musgrove reported numbers for *City Purchases over \$1,000* (page two) were corrected from a 218 sequence to 219.

Heinbockel moved to approve the August 15, 2017 agenda as amended; Brennan seconded. Motion carried.

**AMENDMENTS ~ APPROVAL OF MINUTES FROM PREVIOUS MEETING**

Heinbockel questioned an excerpt in the August 1 draft minutes pertaining to a 7% average return.

Discussion followed regarding deleting the verbiage (page one) and changing "ECC" to Environmental Compliance Consultants, Inc. (page three).

Heinbockel moved to approve the minutes from the August 1, 2017 regular meeting as amended; Brant seconded. Motion carried.

**COMMENTS FROM THE AUDIENCE**

Craig Cugini, Deputy to the Garrison Commander, reported Mr. Reginald Beverly, 102-year old veteran who helped build the Alaska Highway in 1942, passed away on August 12 at his daughter's home in Virginia.

**CORRESPONDENCE**

**City Council Resignation – Will Brennan (Seat F), effective August 15, 2017**

Heinbockel moved to accept Will Brennan's resignation, effective August 15, 2017 as of the end of the City Council meeting, with regret; Brennan seconded.

Musgrove said he appreciated people who serve on the City Council that come from different trades and circumstances because they bring valuable opinions to discussions and decision making.

Motion passed on a roll call vote with five in attendance (Brennan, Brant, Heinbockel, Degnan, Musgrove).

Brennan, referring to Lou Heinbockel's historic memory of when times were tough, asked to "make responsible decisions ... and improve the welfare of future generations," so they do not struggle like in the past.

**City Council Resignation – Pete Hallgren (Seat G), effective October 10, 2017**

Heinbockel moved to accept Pete Hallgren's resignation contingent upon his terms and conditions; Degnan seconded.

Musgrove said he appreciated working with Hallgren to resolve issues at the airport and he was grateful that Hallgren postponed his departure to ease the transition for fellow Council members. [Hallgren came to Delta Junction in 1999 as the Director of the Local Redevelopment Authority under BRAC '95. He reestablished the position of Municipal Administrator and was employed until 2007. Upon retiring he served on the City Council with four years as Mayor Pro tem (2008/2012) and five as Mayor (2012/2017).]

Motion passed on a roll call vote with five in attendance (Degnan, Heinbockel, Brant, Brennan, Musgrove).

**UNFINISHED BUSINESS** – none

## NEW BUSINESS

### Introduction and First Reading of Ordinance 2018-01, An Ordinance for the City of Delta Junction, Alaska Providing for Amendment of the FY17 Budget

Prestwich reported the ordinance serves as budget reconciliation.

Musgrove said money is moved to fill gaps and transfer surplus to the Landfill Equipment Sinking Fund.

Prestwich reported \$200,000 was budgeted for landfill operations for FY17, but income totaled \$336,000.

Brennan moved to introduce, hold the first reading of Ordinance 2018-01, and set the public hearing and anticipated adoption date for September 5, 2017; Heinbockel seconded.

Motion passed on a roll call vote with five in attendance (Brant, Degnan, Brennan, Heinbockel, Musgrove).

### Resolution 2018-01, A Resolution Supporting Phase II of Delta Junction Trails Association's Efforts to Restore Bluff Cabin Trail

Leith reported the Delta Junction Trails Association (DJTA) restored 1.34 miles of the Bluff Cabin Trail. They intend to apply for another grant in October to restore the last 2.7 miles. She said the City Council contributed \$1,000 in financial support during the first phase plus donated approximately \$350 worth of landfill boulders.

Brennan moved to approve Resolution 2018-01 to support the Delta Junction Trails Association's second phase of restoring Bluff Cabin Trail; Degnan seconded.

Heinbockel said the Alaska State Legislature was called into a special session to pass a capital improvement budget, but only accomplished appropriating federal funds.

Motion passed by unanimous consent.

### City Purchases over \$1,000

CK# 219051 to Aetna in the amount of \$18,186.92 for August health insurance

CK# 219052 to Airport Equipment Rentals in the amount of \$1,495.00 for shipping of snow gate for grader

CK# 219053 to Alaska Library Network in the amount of \$1,287.00 for annual renewal of digital library subscription (e-Book services)

CK# 219054 to Med-Tech Resource in the amount of \$4,298.55 for firefighter gear

CK# 219055 to Hale & Associates in the amount of \$104,030.00 for FY18 insurance to cover equipment and buildings

Brennan moved to approve checks 219051 through 219055 as presented; Brant seconded.

Brennan suggested providing more information to itemize firefighter gear (CK# 219054).

Motion passed on a roll call vote with five in attendance (Heinbockel, Brennan, Degnan, Brant, Musgrove).

## REPORTS

**City Administrator** – Mary Leith reported:

- Division of Environmental Conservation (DEC) personnel will inspect the Glycol cleanup at the landfill on August 18. Test results on soil samples should be known by August 16 or 17. Water pipes still need to be insulated before gravel is replaced.

Heinbockel asked that heat tapes on the water lines function before groundcover is used to finish the project.

- The 12th annual *Soup at the Sullivan Roadhouse Museum (SRM)* will start at 11:30am on August 16. Soup will be served until it's gone, usually by 1:30pm. The event is sponsored by the Chamber of Commerce and friends of the SRM.

- Senator Murkowski's staff will be at the Post Office on August 23, 10:00 to 1:00. The mobile office provides opportunity to voice opinions and provide Murkowski's staff with perspective and understanding about local issues.

- Building Remington Road from the (Family Medical Center) clinic to the corner of the airport subdivision is less than an acre. A SWPPP (Storm Water Pollution Prevention Plan) is not necessary because it is not part of the airport development. Leith estimated rent of equipment and gravel for the project would cost \$6,000 to \$10,000. Corey Groppe and Rob Bevard, the City Public Works crew, estimate two or three days to complete the survey and clear the road.

Heinbockel said Andreassens built the road in front of their hangar after the Council granted them permission to make improvements so they could access the runway (May 26, 1998 and March 16, 1999 minutes). The City built and maintains Remington Road from the Richardson Highway (aka Service Street) to Dr. Andreassen's clinic, Family Medical Center.

Musgrove suggested paying \$1.00/yard to dispose of stumps and brush in the gravel pit on Attu Street, off the Alaska Highway. One dump truck would total about \$10 and the debris could work toward filling the big hole.

Heinbockel moved to pursue the Remington Road project, not to exceed \$10,000.00; Brant seconded.

Motion passed on a roll call vote with five in attendance (Brennan, Degnan, Heinbockel, Brant, Musgrove).

- The title agency accepted a resolution drafted by the State of Alaska to remove "viewing and wildlife easements" language in the patent for Airport Subdivision I. It awaits official signatures.

**City Clerk** – Pat White reported:

- The filing period for seats on the City Council is August 24 through September 8. Candidate packets are available at City Hall. There will be four seats on the ballot.
  - September 3 is the last day to register to vote in the October 3 Municipal Election.
  - Authorization was given to purchase 500 more end-of-the-Alaska-Highway lapel pins at the June 20 Council meeting. Two thousand pins, not 500, arrived on July 28, the day of the Deltana Fair. Because of the error, David Pearce from The Pin Center agreed to waive the expedited postage (\$88) and reduce the cost of each pin to 85¢ (\$1,840 to \$1,700). Standard shipping for 2,000 pins would've cost \$44.
- Discussion followed regarding cost of 500 pins (\$1.40 each) compared to 2,000 (92¢ each), the initial order of 1,500 placed in March, and Heinbockel's support of giving a small memento to people visiting our community.

**Finance** – Stephanie Prestwich reported:

- The \$1.5 million Permanent Fund has been shifted from savings and bonds to the Model 2 investment plan with Morgan Stanley (as directed during the August 1 Council meeting).
- The annual audit is scheduled for the end of October.

Musgrove asked for a list of City funds and where they are located.

Brennan said he would appreciate a financial report at every Council meeting.

**Library** – Jennifer Brant expressed appreciation for the *Love for Lindsay* drive at the library where people can make cards for Lindsay Pinkelman. They have been invaluable to Pinkelman during her recovery (June 30 accident).

**Airport** – JW Musgrove reported increased activity at the airport because of local events and hunting season.

**School District** – William Brennan reported:

- School starts on August 17.
- Demolition of the middle school at Fort Greely has not yet been resolved.

Discussion followed regarding ownership and responsibility of the school building, the lease through September 2018, and the school district paying insurance on the building, even though it cannot be occupied due to hazardous conditions.

**Park / Recreation** – Jennifer Brant reported grass was recently mowed, but not inside the ball fields.

Discussion followed regarding maintenance of the Zamboni, no update about replacing the spare Zamboni, the Delta Skating Association prepping ground around the Liewer-Olmstead Ice Arena for the proposed skate shack, the school district owning a blade sharpener that was purchased in 1982, whether to contract mowing inside the ball fields (currently done by volunteers during the baseball and softball season only), a time when games and tournaments were popular in Delta, when the Fire Department burned dead grass each spring, recent purchase of a riding lawn mower with a grass catcher (to be on the September 20 agenda), and Kassie Farrar's volunteer efforts all summer trimming trees around town.

Musgrove asked Brennan to put together a proposal to present at the September 5 meeting.

**Personnel** – Mary Leith reported a part-time library aide position has been advertised.

Musgrove reported landfill and Public Works employees have an 8.5-hour day and are no longer paid during their lunch break.

**Public Works** – Lou Heinbockel reported Morley Electric will look into the sign in the rink parking lot.

Leith said grant funds are available to finish LED lighting upgrades, including locker rooms, motion sensors, and the parking lot sign.

Brant asked if a thermostat could be installed with a locked cover.

**ADDITIONAL PUBLIC AND COUNCIL COMMENTS**

Heinbockel reported Reverend Bob Carpenter, a longtime resident of Delta, passed away in Seattle. Carpenter was the ultimate volunteer. He had medical training from his career in the military and he was involved in the volunteer fire department and the ambulance corps. He was also known as the marrying parson because he married more people in this town than anyone else.

**ADJOURNMENT**

Brennan moved to adjourn at 6:43pm; Degnan seconded.