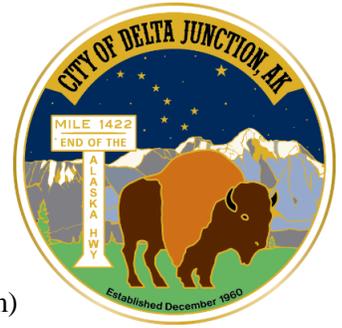


City Council Minutes
Regular Meeting
November 20, 2018 ~ 5:00PM
City Hall, Delta Junction, Alaska



The regular meeting of the Delta Junction City Council was held on Tuesday, November 20, 2018 at City Hall. Mayor Musgrove called the meeting to order at 5:03pm.

City Council members present: Mayor JW Musgrove, Alan Levinson, Pete Hallgren
Lou Heinbockel, Charles Lester, Audrey Brown (arrived at 5:07pm)

City Council member excused: Deputy Mayor Freda Degnan

City employees present: City Administrator Mary Leith, Administrative Assistant Flower Cole
Finance Officer Stephanie Erickson, City Clerk Pat White

Seven members from the community and one guest speaker with his family were present at different times during the meeting. The meeting was broadcast over KDHS 95.5 radio.

AMENDMENTS ~ APPROVAL OF AGENDA

Musgrove reported *Roberts Replat* would be moved from *New Business* to after *Comments from the Audience*.

Heinbockel moved to approve the November 20, 2018 agenda as modified; Levinson seconded.

Motion passed on a roll call vote with five in attendance (Hallgren, Levinson, Lester, Heinbockel, Musgrove).

AMENDMENTS ~ APPROVAL OF MINUTES FROM PREVIOUS MEETING

Brown arrived at 5:07pm.

Heinbockel reported one mistake on the bottom of page one of the November 6 draft minutes.

Heinbockel moved to approve the November 6, 2018 minutes as amended; Brown seconded.

Motion passed on a roll call vote with six in attendance (Brown, Hallgren, Lester, Heinbockel, Levinson, Musgrove).

COMMENTS FROM THE AUDIENCE

Jackie Becker, Chamber of Commerce Vice President, reported she is available for questions about the remodel of restrooms, costs, septic system, or anything related to the Visitor Center.

Hallgren reported the City received a request today about providing input on an area map that will be published in the Visitor Guide. He offered to help but is only available through December 8.

Musgrove called for objection to Hallgren working with the Chamber on the map insert. None were offered.

Discussion followed regarding Hallgren contacting Craig Cugini, the Chamber's lead on the map project.

NEW BUSINESS

Final Approval – Roberts Replat

Sebastian Saarloos reported Alaska Housing Finance and Mt. McKinley Bank signed the document needed to finalize Roberts Replat.

Hallgren moved to approve the final plat of Roberts Replat and authorize its execution; Brown seconded.

Discussion followed regarding Lot 1, Block 2 of the Riverview Subdivision (Plat 83-51) and Lot 3 of the Sipes Subdivision (2018-73) becoming Tract A of Roberts Replat, a 2.571-acre parcel.

Saarloos said the legal description of Tract A would change, but not its Spengler Road address.

Motion passed on a roll call vote with six in attendance (Heinbockel, Lester, Levinson, Hallgren, Brown, Musgrove).

REQUEST TO SPEAK

Jose Luis Martinez II, Financial Advisor – Edward Jones Investments

Hallgren disclosed that his wife has an account with Edward Jones, although he believed there to be no conflict.

Jose Luis Martinez II introduced himself and his immediate family, and said he is a lifelong Alaskan and part of four generations in the fur business. He has been employed with Edward Jones for the past seven years as well as a mobile DJ and entertainer for the past 21 years. Edward Jones Investments was established nearly 100 years ago and has over 15,000 financial advisers in the United States and Canada, equal to 26 acres of home-office associates. Martinez referenced handouts and explained Edward Jones' investment platforms.

Discussion followed regarding cost of business per type of investment, no commission fees on a million or more Class A mutual funds except for .5% to 1.5% annual fee ratio, no commission to sell or rebalance investment objectives, and possibly diversifying parts of the Permanent Fund.

Martinez said he was eager for Edward Jones to partner with the City; that their conservative investment strategy was well suited to manage the City's Permanent Fund.

CORRESPONDENCE

Upgrade Mapping Software

Musgrove reported the City Council, acting as the Platting Authority for the City of Delta Junction, provides addresses inside the city limits and in rural Deltana. Tom Duncan, Duncan GIS, recommended upgrading the mapping software as soon as possible.

Leith, referring to Duncan's November 15 email, said it would cost about \$1,000 to upgrade the system (convert existing data, install ArcGIS Pro and train Flower Cole, improve backup procedures, and access Esri's online software, licensing, and resources).

Letha Burcham, previous Administrative Assistant, said there were problems in the 15 years she issued addresses, especially every time Microsoft Windows was upgraded. She worked around them, but feels Flower Cole, current Administrative Assistant, will flourish once files are converted and she is trained in ArcGIS Pro software.

Discussion followed regarding revenue from addresses and E-911 funds paying for the mapping project and Fairbanks Dispatch, and not raising the \$100 address fee at this time.

Heinbockel moved to approve up to \$1,500.00 to update the City's mapping software; Brown seconded.

Motion passed on a roll call vote with six in attendance (Levinson, Brown, Hallgren, Heinbockel, Lester, Musgrove).

UNFINISHED BUSINESS

Visitor Center Septic System

Leith reported Glacier Point Services was unsuccessful in videoing sewer problems at the Visitor Center.

Discussion followed regarding hopes that the camera could clarify the problem was in fact a damaged pipe, no freeze up issues since heat tape was installed about five years ago, expecting minimal use of restrooms throughout the winter, and reviewing the Chamber's maintenance log of the Visitor Center's septic system.

Hayes Circle

Leith reported three \$1,000 checks have been received from Hayes Circle landowners since the November 6 Council meeting. Delta Surveys will begin the platting certificate process once the last check is received.

NEW BUSINESS

City Purchases over \$1,000

CK# 219814 to Alcan Auto & Truck, Inc. in the amount of \$1,350.32 for parts, equipment maintenance, and landfill battery charger (\$806.55)

CK# 219815 to Interior Hardware in the amount of \$1,651.20 for lighting at City Hall (\$200.00), welding cylinder rental (\$100.00), ambulance oxygen tank rentals (\$500.00), supplies for Public Works (\$68.95), maintenance (\$123.49), Airport II (\$54.99), and landfill (\$220.38), ceiling repair at Liewer-Olmstead Ice Arena (\$54.21), fuel tank pump on city work truck (\$4.07), and miscellaneous for Halloween Open House at fire station (\$325.11)

CK# 219816 to Environmental Compliance Consultants, Inc. in the amount of \$1,320.74 for final Glycol spill report at landfill

CK# 219817 to GVEA in the amount of \$4,103.96 for electricity usage in October

CK# 219818 to ACS in the amount of \$1,733.13 for November phone and Internet

CK# 219819 to Delta Transport Services in the amount of \$1,088.34 for landfill equipment fuel

CK# 219820 to Morley Electric in the amount of \$2,813.00 to wire lift at Public Works building

CK# 219821 to Buffalo Center Services in the amount of \$1,599.25 for Public Works and Fire Department vehicle fuel

CK# 219822 to Wells Fargo Payment Remittance Center in the amount of \$5,557.03 for credit card charges – postage (\$219.57), City Hall supplies (\$877.63), library supplies and materials (\$1,232.46), Audrey Brown flight to AML conference (\$186.90), Pat White flight to AAMC conference (\$190.90), hotel accommodations for LEPC members during Hale Borealis conference (\$969.21), AML conference registrations for Mary Leith, Pete Hallgren, Charles Lester, and Audrey Brown (\$850.00), electricity at Liewer-Olmstead Ice Arena in September (\$198.00), Rest Haven Memorial Wall plaque (\$102.36), and Pat White registration at AAMC conference (\$730.00)

Heinbockel moved to approve purchases #219814 through 219822 as presented; Levinson seconded.

Motion passed on a roll call vote with six in attendance (Lester, Heinbockel, Brown, Levinson, Hallgren, Musgrove).

REPORTS

Mayor – JW Musgrove reported the Division of Homeland Security and Emergency Management (DHS&EM) issued an invitation to a Rural Resilience Workshop in Fairbanks April 2/4, 2019. The workshop is to assist communities in the Yukon-Tanana-Koyukuk region to improve emergency preparedness, response, and recovery methods. Audrey Brown is interested in attending and authorization forms must be submitted by November 30.

City Administrator – Mary Leith reported:

- Pogo will issue a check for \$6,250 to use toward the purchase of the Fire Department's snow machine.

- Pogo intends to replace some equipment and may have an older loader to surplus.
- She is currently working to renew the landfill permit.
- Phillips Scales will test and adjust the landfill scales on November 14.
- Good topics were discussed at the Alaska Municipal League conference in Anchorage. They ranged between fiscal policy, cyber security, infrastructure growth, and homeless populations.

Discussion followed regarding Alaska Municipal Management Association (AMMA) drafting guidelines for small communities to follow when office computers are compromised and recent cyberattacks in Valdez and Mat-Su Borough.

- The two January meetings would be shifted to January 8 and January 22 because of New Year's 2019.

City Clerk – Pat White reported:

- Passport applications are down. City Hall averaged 42/month in 2017 and 27/month so far in 2018.
- The Division of Motor Vehicles (DMV) will begin issuing Real ID driver's licenses and identification cards on January 2, 2019 to meet the Real ID Act mandate, June 1, 2019.

Finance – no report

LEPC / Emergency Preparedness / Public Safety – Audrey Brown referred to the *Mayor Report* and said she is interested in the Rural Resilience Workshop because cyber security is related to emergency preparedness and public safety. DHS&EM will pay travel, lodging, and per diem for two delegates from each community. She said the session about cyber security at the AML conference was excellent. She explained Mat-Su and Valdez' experiences in recovering from recent cyberattacks.

Public Health – no report

Library – no report

Schools – no report

Airport – no report

Public Works – Charles Lester reported:

- The new vehicle lift was installed at the Public Works building and is in use.
- The new sander is expected to arrive in two or three weeks.
- GCI started the underground ditching along the Richardson and will require follow up in the spring.

Discussion followed regarding the fiber optic cable project (discussed at the October 16 Council meeting).

Park / Recreation – Lou Heinbockel reported:

- The new furnace was installed at the Liewer-Olmstead Ice Arena.

Discussion followed regarding light usage inside the rink and automatic turn off after 30 minutes of inactivity.

- Norman Cosgrove was named the Delta High School Girls Varsity Basketball Coach.

Discussion followed regarding low student participation in sports and Alaska State Hockey Association (ASHA) permitting Lathrop and West Valley high schools to combine as one team.

Cemetery – Lou Heinbockel reported four cemetery plots were exchanged for a pre-dug grave (and three surrounding plots) for a winter burial last week.

At Large – Pete Hallgren reported he attended both mayor and manager meetings at the AML conference, but cut them short to return to Delta for Pogo's meeting on November 14.

Discussion followed regarding Pogo's financial contribution to the local community, Sumitomo on the verge of shutting down by December, the new buyers' plan to utilize tailings, conduct more exploration, and invest 60-million in new equipment, confidence that the mine will be open in ten years along with other mines operating in the same vicinity, the current price of gold (\$1,200/ounce), Pogo's tailings considered a higher grade than Fort Knox's ore, but contaminated with arsenic, no information about cutting or increasing employees under new ownership, and whether Pogo has a used pickup truck (for the Fire Department) and a loader (for the downtown Public Works building – see *City Administrator Report*).

ADJOURNMENT

Brown moved to adjourn at 7:51pm; Heinbockel seconded.