

City Council Minutes
Regular Meeting
December 4, 2018 ~ 5:00PM
City Hall, Delta Junction, Alaska



The regular meeting of the Delta Junction City Council was held on Tuesday, December 4, 2018 at City Hall. Mayor Musgrove called the meeting to order at 5:00pm.

City Council members present: Mayor JW Musgrove, Deputy Mayor Freda Degnan
Lou Heinbockel, Pete Hallgren, Alan Levinson, Charles Lester, Audrey Brown
City employees present: City Administrator Mary Leith, Administrative Assistant Flower Cole
Finance Officer Stephanie Erickson, City Clerk Pat White

Four members from the community were present. The meeting was broadcast over KDHS 95.5 radio.

AMENDMENTS ~ APPROVAL OF AGENDA

Musgrove reported one item to add to *Correspondence*, a request to reduce landfill tipping fees.

Levinson moved to approve the December 4, 2018 revised agenda; Heinbockel seconded.

Motion passed unanimously on a roll call vote.

AMENDMENTS ~ APPROVAL OF MINUTES FROM PREVIOUS MEETING

Heinbockel moved to approve the minutes from the November 20, 2018 meeting as presented; Levinson seconded.

Brown reported there was no mention of her reports in the last meeting minutes.

White said Brown's comments about cyber security at the AML conference were included in "discussion followed" under the *City Administrator Report*. White said she would rewrite the minutes.

Musgrove said approval of the November 20 minutes would be tabled until the December 18 meeting.

COMMENTS FROM THE AUDIENCE - none

REQUEST TO SPEAK - none

CORRESPONDENCE

Musgrove read a letter from Chisa Stephenson that was received after the agenda was posted on November 30. She requested reducing tipping fees (2¢/pound instead of the current 8¢/pound) to dispose of an "eyesore" on Rapids Street. She hoped to start demolition in early December and expected to finish by the end of 2019.

Discussion followed regarding whether property ownership has changed since the fire (May 2010), honoring other requests by reducing fees (May 3, 2016 and November 22, 2016), and needing more information.

Lester moved to postpone a decision about reducing landfill fees to the December 18 meeting; Brown seconded.

Motion passed unanimously on a roll call vote.

UNFINISHED BUSINESS – none

NEW BUSINESS

2019 Holiday Schedule

Musgrove reported the two meetings in January would be delayed to the 8th and 22nd because of the New Year's holiday on Tuesday, January 1.

Discussion followed regarding leave-without-pay and cold weather days.

Degnan moved to approve the 2019 holiday schedule as presented; Brown seconded.

Motion passed on a roll call vote with six in favor (Hallgren, Brown, Degnan, Lester, Levinson, Musgrove) and one opposed (Heinbockel).

City Purchases over \$1,000

CK# 219829 to Delta Transport Services in the amount of \$7,172.88 for #1 heating fuel

CK# 219830 to Buffalo Fuel in the amount of \$3,897.80 for #2 heating fuel and gas

CK# 219831 to Cook & Haugeberg LLC in the amount of \$9,039.62 for FY18 audit, payment #1

CK# 219832 to Phillips Scales in the amount of \$3,184.00 for landfill scale certification

CK# 219833 to My Boiler Man in the amount of \$1,037.00 to troubleshoot/repair heating system at Liewer-Olmstead Ice Arena and replace zone valve at Public Works building (Rescue Squad side)

CK# 219834 to Sludgebusters in the amount of \$4,950.00 to pump City facility septic systems

Heinbockel moved to approve checks #219829 through 219834 as presented; Degnan seconded.

Motion passed unanimously on a roll call vote.

REPORTS

Mayor – no report

City Administrator – Mary Leith reported:

- The landfill permit renewal application was emailed to the Department of Environmental Conservation (DEC) today. All 506 pages were completed by Bristol Engineering.
- All four Hayes Circle property owners paid \$1,000 each toward expenses. Once Yukon Title provides the subdivision guarantee paperwork, it will be brought to Council for plat approval and an ordinance process.
- There is no update on Pogo disposing of a used loader (reported at November 20 meeting).
- Trees and brush were removed in the wooded area along Nistler Road between the elementary and Junior High schools as a joint effort between GVEA, the City, and the School District to clear power lines and streetlights. Area residents hauled off cut wood and the project cleared the right-of-ways that the Delta Junction Trails Association intended to clear as an extension of the Liewer Community Trail. The school district will clean any leftover debris in the spring.

City Clerk – no report

Finance – no report

LEPC / Emergency Preparedness / Public Safety – Audrey Brown referred to the earthquake that hit close to Anchorage on November 30 and distributed and explained a pamphlet titled, “*Are you prepared for the next big earthquake in Alaska?*” She encouraged everyone to prepare themselves for potential earthquakes and tsunamis.

Public Health – Freda Degnan reported a tabletop exercise organized by Elena Powers to prepare for Alaska Shield 2019 has been postponed and not yet rescheduled.

Library – Freda Degnan reported:

- Over 70 people attended a presentation by Whit and Cindy Aillaud on November 28 about climbing Mt. Kilimanjaro in Africa and their Serengeti Safari. They will finish hiking the Pacific Crest Trail next year.
- The Imagination Library hosted the annual Pajama Party on December 1 with about 65 children plus their parents in attendance. Vintage copies of *The Night Before Christmas* are on display through the holidays.
- Gingerbread House Contest entries will arrive at the library between 10:00 and noon on December 8. Chamber of Commerce volunteers will judge the entries and they’ll be on display through December 15.
- The Fairbanks Concert Association, Delta Library Association, Boeing, and Fort Greely MWR will sponsor the Derina Harvey Band (Irish music) at the Community Center on December 8, at 7:00pm.
- Library staff will host the Christmas party for City employees on December 14, so the library will close at 4:30.

Schools – Freda Degnan reported the High School Winter Concert will be held at the High School on December 13 at 7:00pm, the Delta Elementary School Christmas Concert will be at the High School on December 18 at 6:00pm, and the next School Board meeting will be on January 10.

Airport – no report

Public Works – Charles Lester, referring to discussion during the *City Administrator Report*, suggested removing all the trees in the greenbelt next to Nistler Road because they will be a hindrance in the near future.

Heinbockel complimented Equipment Operator Dennis Burke for his management of the landfill operation.

Discussion followed regarding concern about the drain pipes in the septic pits, septic waste haulers tapering off deliveries after the fall rush, Phillips Scales updating the landfill scales and software, and gate improvements.

Park / Recreation – no report

Cemetery – Lou Heinbockel reported the cemetery fence was damaged on November 24 and repaired on November 26.

At Large – Pete Hallgren reported he and Flower Cole corrected several items on the Chamber map that will be inserted in the next edition of the Visitor Guide.

ADDITIONAL PUBLIC AND COUNCIL COMMENTS

Jackie Becker asked if the City maintenance crew was able to inspect the heat tape at the Visitor Center. She added that there were no issues with the septic system at this time.

Musgrove said a clamp-on ammeter will tell if the heat tape is drawing a current. More troubleshooting is necessary, possibly replacing the “tee,” but it won’t happen until springtime.

Flower Cole expressed appreciation for street maintenance, particularly Aurora Avenue, because it’s a main artery, a thoroughfare, and a benefit during Festival of Lights (when fireworks are displayed inside the park).

Musgrove said Aurora is maintained unless a heavy snow year requires heroic efforts to keep it open.

ADJOURNMENT

Musgrove moved to adjourn at 5:55pm; Lester seconded.

Pat White, City Clerk

Approved: December 18, 2018