

City Council Minutes
Regular Meeting
February 5, 2019 ~ 5:00PM
City Hall, Delta Junction, Alaska



The regular meeting of the Delta Junction City Council was held on Tuesday, February 5, 2019 at City Hall. Mayor Musgrove called the meeting to order at 5:00pm.

City Council members present: Mayor JW Musgrove, Deputy Mayor Freda Degnan, Lou Heinbockel
Alan Levinson, Charles Lester, Pete Hallgren (telephonically), Audrey Brown (telephonically)
City employees present: Finance Officer Stephanie Erickson, City Clerk Pat White
Nine members from the community were present during different portions of the meeting plus one guest speaker on the phone. The meeting was broadcast over KDHS 95.5 radio.

AMENDMENTS ~ APPROVAL OF AGENDA

Musgrove reported Patrick Cassidy's request for funding for picnic tables would be postponed to February 19. Heinbockel moved to approve the February 5, 2019 agenda as amended; Lester seconded. Motion passed unanimously on a roll call vote.

AMENDMENTS ~ APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

Brown moved to approve the January 22, 2019 minutes; Degnan seconded. Motion passed unanimously on a roll call vote.

COMMENTS FROM THE AUDIENCE - none

REQUEST TO SPEAK

Patrick Cassidy – Request for Funding – ADA-compliant picnic tables – postponed to February 19

Paul Jarvis – Time Value Investments

Paul Jarvis, attending telephonically, introduced himself as Managing Director of Time Value Investments (TVI) in Seattle. He has worked with public entities in Alaska since 1989 and is routinely asked to teach at municipality conferences on the west coast. He referenced a 15-page proposal, *Public Funds Investments Information Prepared for the City of Delta Junction*, and explained investing the City Permanent Fund in federally-insured CDs less than \$250,000 each, overlapping rates of maturity, and sample portfolios based on returns since January 2002. Jarvis reported TVI recommends the Vanguard Total Stock Market Index Fund, using 50% federally-insured CDs and 50% index funds (Plan 1) or 100% index funds (Plan 2). Discussion followed regarding earnings of three proposed plans and Levinson questioning how the City would benefit by paying TVI .60% to manage the City's Permanent Fund (\$8,646/year) regardless of which investment plan is chosen.

Musgrove said the Permanent Fund belongs to the public and it is in their best interest to hire someone to manage it and keep the City Council from making poor decisions.

Hallgren agreed with hiring those that have the expertise to manage it.

Jacob and Ana White – Skate Shack Completion

Jacob White reported the skate shack (built in 2017) is a huge success because it is well used by the community. The fuel tank was recently filled (115 gallons) for the first time since last March. Heating the skate shack required a maximum of 200 gallons of fuel from November to the first of April. The thermostat is programmed. Heat comes on at 11:00am and turns off at 9:00pm. Temperatures are set at 70° when it's on and 50° when it's off. An accessibility ramp was built on the north entrance this year. There have not been any problems, even though it has been left open. People remove their own trash and keep it clean. White asked if the keys are to be turned over to the City or to the Delta Skating Association (DSA).

Discussion followed regarding whether the City agreed to take ownership of the skate shack or responsibility to heat and maintain it, it being insured under the City's policy, and discussing long range plans at the February 19 meeting, but Ana and Jacob White will not be able to attend.

Ana White said most of the people using the skate shack are not associated with local skating programs. They do not have access to the indoor rink and do not pay fees to DSA. Even if one child is in a skating program, whole families utilize the outdoor rink.

Jacob White said DSA is a volunteer program and responsible for ice, rink lines, and paying the Zamboni operator. He asked the City to consider donating up to eight snow removals per month. It would save DSA \$1,000, which could be used to pay Zamboni expenses. The outdoor rink is used pretty heavily, so snow removal would be very appreciated.

Discussion followed regarding the Memorandum of Agreement between the City, DSA, and the school district, no plumbing and low maintenance of the skate shack, LED lights tied to the electrical panel in the indoor rink, Heinbockel suggesting adding a line item to next year's (ice arena) budget, and \$10,000 budgeted to heat the Liewer-Olmstead Ice Arena and \$5,000 for electricity.

CORRESPONDENCE - none

UNFINISHED BUSINESS

Final Plat Approval - Hayes Circle Replat – postponed

Musgrove reported Delta Surveys is still waiting on one piece of information that was discussed when the preliminary plat was approved (January 8). Ordinance 2019-03 (*New Business* – page 3) will interface with the final plat of Hayes Circle.

NEW BUSINESS

City Purchases over \$1,000

CK# 219915 to Kel's Septic in the amount of \$1,887.50 to thaw septic at the Public Works building

CK# 219916 to Airport Equipment Rentals in the amount of \$6,696.43 for loader rental in January

CK# 219917 to M2C1 Construction & Engineering in the amount of \$5,500.00 to design drainage at 4th and Jarvis

CK# 219918 to NC Machinery in the amount of \$7,967.33 for dozer idler (\$1,483.75) and track pads (\$6,483.58)

CK# 219919 to Delta Transport Services in the amount of \$8,149.35 for heating and equipment fuel

CK# 219920 to CDW Government, Inc. in the amount of \$4,448.40 for City Hall server

CK# 219921 to Thomas Howard Duncan in the amount of \$1,147.50 for mapping software updates

Brown moved to approve checks #219915 through 219921 as presented; Lester seconded.

Discussion followed regarding training for Flower Cole (CK# 219921), septic issues at the Public Works building, and whether to spend money to correct the problems (CK# 219915).

Motion passed on a roll call vote with five in favor (Hallgren, Degnan, Levinson, Musgrove, Brown) and two opposed (Heinbockel, Lester).

Heinbockel said he voted against paying M2C1 to survey 4th and Jarvis (CK# 219917), but he also voted for property owners to pay \$1,000 each to defray costs associated with issues on Hayes Circle (November 6, 2018). When Delta Industrial raised the elevation for their fuel station, they flooded the City street, so all the runoff drains into the ditch next to the Richardson Highway. The stop sign and Jarvis Street sign are both gone. The city street is no longer a street; it is part of the Delta Industrial complex. Raising the elevation of Jarvis Street will create problems for other businesses in the area.

Musgrove said M2C1 is determining how to resolve issues on Jarvis (discussed on September 4, 2018).

Introduction and First Reading of Ordinance 2019-02, An Ordinance for the City of Delta Junction, Alaska Providing for Amendment of Platting Guidelines and Fees

Heinbockel moved to introduce and hold the first reading of Ordinance 2019-02 and to set the public hearing date, second reading, and possible adoption for February 19, 2019; Levinson seconded.

Discussion followed regarding bumping fees on the plat submittal application for street signs from \$175 to \$300 to include purchase price of double-sided sign, 2" x 10' post, and base (\$171.50) and estimated time/labor for installation, increasing recording fee from \$22 to \$30 to include postage, and adding two lines (address - \$100 per parcel and additional City-incurred expenses).

Hallgren moved to amend verbiage in Attachment B (page 4 of Ordinance 2019-02) to read, "\$300 or actual price if estimated higher by Council"; Heinbockel seconded.

Discussion followed regarding the City not being responsible for maintenance of streets in subdivisions and why a street sign should be a part of the platting application.

Motion passed unanimously on a roll call vote to amend wording of Attachment B.

Motion passed unanimously on a roll call vote to approve introduction and first reading of Ordinance 2019-02.

Introduction and First Reading of Ordinance 2019-03, An Ordinance Waiving Easement Requirements, Authorizing Vacation of Certain Road Rights of Way, Accepting Replat of Lots 20-27, Block 6 and Hayes Circle Right of Way, North Addition to Delta Junction Townsite, Fairbanks Recording District Plat 63-7859, Within Section 14, Township 10 South, Range 10 East, Fairbanks Meridian, Alaska, and Authorizing the City Clerk to Sign the Replat

Brown moved to introduce and hold the first reading of Ordinance 2019-03 and to set the public hearing date, second reading, and possible adoption for February 19, 2019; Lester seconded.

Musgrove reported Ordinance 2019-03 was drafted after negotiating with property owners, surveyors, and utility companies. Lots 22A through 27A will replace 22 through 27.

Discussion followed regarding satisfaction with finally resolving Hayes Circle issues and Heinbockel, a Hayes Circle property owner, recusing himself from voting.

Motion passed on a roll call vote with six voting (Brown, Levinson, Degnan, Lester, Hallgren, Musgrove) and one abstaining (Heinbockel).

REPORTS

Mayor – JW Musgrove reported a public meeting is scheduled for February 21, 6:00-8:00pm at City Hall, to discuss cleanup of the trespass shooting range, which is located on the west side of the Richardson Highway, east of the Delta River, and north of the airstrip. Public comments will be accepted for the Analysis of Brownfield Cleanup Alternatives through 5:00pm on March 2. Musgrove said Brownfield is involved, to dispose of contaminated soil and heavy metals at the old rifle range, because of the Delta Junction Trails Association's plan to use the public land for the River Walk Park.

City Administrator – no report

City Clerk – Pat White reported:

- 18 million passports were processed nationwide in 2018. Only 288 in Delta. Routine passport processing requires up to six weeks, but may be longer during the busy season (third week of March through the mid July).
- Scanning and archiving cemetery records is almost finished. Documents are stored on an electronic hard drive (City's safety deposit box) and on Google Suite. Paper copies will be stored at the Public Works building.

Finance – Stephanie Erickson reported the audit is almost complete.

Discussion followed regarding whether it's necessary to schedule a work session after Alaska Permanent Capital Management presents their proposal on February 19 to manage the City's Permanent Fund.

LEPC / Emergency Preparedness / Public Safety – no report

Public Health – Freda Degnan referenced an Alaska Public Health Advisory, dated January 29, about a measles outbreak in Washington state. Two cases were reported, but none yet in Alaska.

Library – no report

Schools – Freda Degnan reported the Delta Elementary School will host a Science and Engineering Fair that will be open to the public March 15, 5:00-7:30pm.

Airport – Alan Levinson reported snow was compacted at the airport. Wind moved the rest. Traffic is minimal.

Public Works – Charles Lester reported:

- The Public Works crew did a good job sanding roads.
- He will research septic issues at the Public Works building.
- Northern Star Resources, Ltd. representatives met him, JW Musgrove, Freda Degnan, and Lou

Heinbockel today at the landfill to officially hand off the Volvo loader that was delivered on January 18. It is a good loader, perfect for use at the landfill, and its timing could not have been better.

Heinbockel said he is totally impressed with the condition of the loader and with Northern Star's generosity.

Discussion followed regarding no more anxiety over renting a loader for \$12,500/month, recognizing Northern Star for their neighborly support with a news-worthy article or ad in the local paper, and a letter of appreciation.

Park / Recreation – Lou Heinbockel reported:

- There is a little damage on one end of the park where a moose misjudged his leap. The fence will be repaired in the spring.
- The Festival of Lights' fireworks display was held on February 2.

Discussion followed regarding extreme wind forcing them to set up their launch pad on the downwind side of the dugouts, some people able to watch the fireworks from their homes, and many people decorated with lights and walked to the park from the Sullivan Roadhouse.

Cemetery – Lou Heinbockel – no report

At Large – Pete Hallgren reported he will not be able to attend the AML Legislative Committee meeting in Juneau in February.

Additional Reports – Lou Heinbockel asked about discussion on January 22, 2019 to donate Engine 502. Discussion followed regarding Heinbockel in favor of supporting other communities, but wanting more information before voting on January 22 and holding a surplus sale to dispose of items that are no longer used, i.e. sander and Ford truck plow.

ADDITIONAL PUBLIC AND COUNCIL COMMENTS

Al Edgren referenced discussion about operating expenses of skating facilities (pages 1+2) and Todd Zachgo, Delta Skating Association President, volunteering all of his time to operate the Zamboni. The commitment is huge, up to seven days a week and all day during tournaments. It is about a \$25,000 expenditure that DSA does not have to pay because it is absorbed by a volunteer. Referring to Levinson questioning management fees of the City's Permanent Fund (page 1), Edgren said he has a good handle on it.

ADJOURNMENT

Brown moved to adjourn at 7:35pm; Levinson seconded.

Pat White, City Clerk

Approved: February 19, 2019