

**City Council Minutes
Regular Meeting
December 17, 2019 ~ 5:00PM
City Hall, Delta Junction, Alaska**



CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL

Mayor Musgrove called the meeting to order at 5:03pm in the large conference room at City Hall. Musgrove led the pledge. Pat White led the prayer.

Council members present: Mayor JW MUSGROVE, Lou HEINBOCKEL
Alan LEVINSON, Charles LESTER

Council member excused: Audrey BROWN, Pete HALLGREN, Deputy Mayor Freda DEGNAN

Staff present: City Administrator Mary LEITH, Administrative Assistant Flower COLE, City Clerk Pat WHITE

Public present: Michael PRESTEGARD monitored radio equipment and five area residents were in the audience.

AMENDMENTS ~ APPROVAL OF AGENDA

Heinbockel moved to approve the December 17, 2019 agenda as presented; Lester seconded.
Motion passed without objections.

AMENDMENTS ~ APPROVAL OF MINUTES FROM PREVIOUS MEETING

Musgrove reported the minutes were condensed and presented in a new format. Recordings of meetings will always be available to review.

Heinbockel moved to approve the new format and to approve the December 3, 2019 minutes; Lester seconded.
Motion passed without objections.

COMMENTS FROM THE AUDIENCE - none

REQUEST TO SPEAK – none

CORRESPONDENCE

Gaming Permit Renewal – Nenana Ice Classics

Motion: Heinbockel moved to show no opposition to Nenana Ice Classics' gaming permit renewal; Lester seconded.

Motion passed on a roll call vote with four in attendance (Levinson, Lester, Heinbockel, Musgrove).

Liquor License Renewal – Trophy Lodge

Motion: Heinbockel moved to show no opposition to Trophy Lodge's liquor license renewal; Lester seconded.

Motion passed on a roll call vote with four in attendance (Heinbockel, Levinson, Lester, Musgrove).

UNFINISHED BUSINESS - none

NEW BUSINESS

City Purchases over \$1,000

CK# 220430 to Aetna - \$11,654.04 - December group health insurance

CK# 220431 to Wells Fargo - \$2,957.08 - miscellaneous credit card charges

CK# 220432 to Delta Transport Services - \$1,849.62 - heating fuel for City facilities

CK# 220433 to IGA - \$1,688.45 - gift certificates (\$1,450), miscellaneous purchases and Council meeting snacks

CK# 220434 to Buffalo Center Service - \$3,017.69 - equipment fuel

CK# 220435 to Airport Equipment Rentals - \$1,178.75 - loader rented for two days to clear snow

CK# 220436 to GVEA - \$5,921.08 - November electricity

CK# 220437 to Alaska Communication Systems - \$1,773.99 - December phones and Internet

CK# 220438 to Cook & Haugeberg, LLC - \$2,305.00 – FY19 Audit, payment #3 (\$16,296.63 to date)

Motion: Heinbockel moved to approve checks #220430 through 220438 as presented; Lester seconded.

Motion passed on a roll call vote with four in attendance (Levinson, Heinbockel, Lester, Musgrove).

Request for Proposals – Delta Junction Visitor Center

Discussion followed regarding changing the term (sections 1.9 and 4.4), adding “seven days a week” to the hours of operation (4.6), and requiring the contractor to rent portable outhouses throughout the season (2.3).

Motion: Heinbockel moved to advertise the RFP for the Delta Junction Visitor Center as revised; Levinson seconded.

Motion passed on a roll call vote with four in attendance (Lester, Heinbockel, Levinson, Musgrove).

REPORTS

Mayor – JW Musgrove reported he is drafting verbiage to clarify vacation for full-time and part-time employees in the *Employee Policy Plan* because current wording can be interpreted differently. He will present a proposal at a future meeting to resolve the matter before Friday, July 3, 2020 when the landfill will be open and the library won't. Both will be closed on Saturday, July 4, 2020.

City Administrator – Mary Leith reported:

- Gravel from the old rifle range was hauled to the landfill. [Tipping fees were reduced to 4¢/pound and paid by a Brownfield grant per August 6, 2019 discussion.] A bill for just under \$60,000 was sent to Ahtna. A closure report will be issued thereafter if the soil tests clean.

- A large boulder was given to the Delta Junction Trails Association to block entry of the Bluff Cabin Trail.

City Clerk – Pat White referred to a December 13 memo and asked for input regarding advertising City Council meetings and recordings.

Discussion followed regarding posting only the recording of the most recent meeting on the City website, posting agendas as usual (City Hall, Library, Post Office, IGA, City website and Facebook), and maintaining four years of minutes/agendas on the City website.

Finance – Mary Leith reported:

- State Farm valued the total loss of Medic II (2011 ambulance) at \$35,985 (paying up to \$50,000 to include gurney replacement for \$20,146.14 and \$1,552 for a Med-Vault). It would cost \$11,109.37 to buy the ambulance as salvage. Any refund must be put back into ambulance-related operations, i.e. supplies, radios, tires, gurney, etc.

- Aetna was audited again and will not charge for employee medical insurance for January and February.

Public Works – Charles Lester reported Olga Moskalenko was hired to renovate the conference room in the Public Works building, which will be used by Heart Fur Animals to hold spay and neuter clinics. The room is cleaned, painted, and 98% done. Drainage trenches inside the bay area were also cleaned out.

Park / Recreation – Lou Heinbockel reported:

- The ripped yellow canopy at the park will be replaced in the spring.
- Renting equipment to clear Aurora Avenue from windblown snow is too expensive.

Discussion followed regarding people getting stuck in snowdrifts on Aurora, one road-closed sign stolen, and whether bringing a loader from the landfill would be feasible.

Additional Reports – Lou Heinbockel acknowledged Alaska State Trooper Jason Pugh and asked if people can be stopped from doing brodies (aka doughnuts) on freshly plowed streets.

Jason Pugh reported they would frequent inner streets where problems occur.

ADDITIONAL PUBLIC AND COUNCIL COMMENTS

Flower Cole expressed appreciation for keeping Aurora Avenue open.

Chris Maestas, Fort Greely's Public Information Officer, reported he would be filling in until the Deputy to the Garrison Commander position is filled.

Heinbockel questioned how many people are projected to move to the Delta area (discussed at December 3 meeting).

Maestas reported 50-60 military are expected plus more if their families come. Three hundred is incorrect.

ADJOURNMENT – 5:52pm

CITY
SEAL

Mayor JW Musgrove

Pat White, City Clerk

Approved: January 7, 2020