

City Council Minutes
Regular Meeting
February 4, 2020 ~ 5:00PM
City Hall, Delta Junction, Alaska



CALL TO ORDER / PLEDGE OF ALLEGIANCE / PRAYER

Mayor Musgrove called the meeting to order at 5:00pm in the large conference room.

Council members present: Mayor JW MUSGROVE, Lou HEINBOCKEL
Alan LEVINSON, Audrey BROWN, Pete HALLGREN (telephonically)

Council members excused: Charles LESTER, Deputy Mayor Freda DEGNAN

Staff present: City Administrator Mary LEITH, Library Director Tiki LEVINSON
Finance Officer Stephanie ERICKSON, City Clerk Pat WHITE

Public present: Michael PRESTEGARD monitored radio equipment and two area residents were in the audience.

AMENDMENTS ~ APPROVAL OF AGENDA

Brown moved to approve the February 4, 2020 agenda as presented; Heinbockel seconded.

Motion passed on a roll call with five in attendance (Heinbockel, Levinson, Hallgren, Brown, Musgrove).

AMENDMENTS ~ APPROVAL OF MINUTES FROM PREVIOUS MEETING

Musgrove explained that the two-page draft minutes that were posted online and presented in agenda packets were replaced with a three-page draft that provided more information.

Brown moved to approve the second version of the January 21, 2020 minutes; Levinson seconded.

Motion passed on a roll call with four in favor (Hallgren, Brown, Levinson, Musgrove) and one opposed (Heinbockel).

Discussion followed regarding posting recordings on the City website for two weeks after each meeting, archived recordings available to the public, and including *Reports*.

COMMENTS FROM THE AUDIENCE - none

REQUEST TO SPEAK - none

CORRESPONDENCE – none

UNFINISHED BUSINESS

Revise Holiday Schedule

White reported the only significant change to the 2020 holiday schedule that was approved on December 3, 2019 was that the library would be open on Friday, July 3.

Motion: Brown moved to approve the revised holiday schedule as presented; Hallgren seconded.

Motion passed on a roll call with five in attendance (Heinbockel, Hallgren, Levinson, Brown, Musgrove).

NEW BUSINESS

City Purchases over \$1,000

Motion: Heinbockel moved to approve checks #220508 through 220512 as presented; Brown seconded.

Motion passed on a roll call vote with five in attendance (Brown, Heinbockel, Hallgren, Levinson, Musgrove).

Management of Visitor Center

Leith reported the Farm Bureau appeared to have the most solid plan of the three proposals, but were unable to commit to the terms (renew two times for three-year periods). They would agree to two five-year terms. Leith asked for input in negotiating an agreement with the Delta Farm Bureau.

Discussion followed regarding two other proposals (The Big Balooga and Alaskan Home Comforts), drafting a lease similar to the one with the Chamber (Resolution 2017-06), agriculture in Delta, retaining some wildlife mounts, whether the annual Community Cleanup would still be held at the Triangle, responsibility of maintenance and repairs, and BOSS (Better Opportunities for Single Service Members) restoring the 1422 Milepost.

Motion: Heinbockel moved to lease the Visitor Center to the Delta Farm Bureau; Brown seconded.

Motion passed on a roll call with five in attendance (Levinson, Brown, Heinbockel, Hallgren, Musgrove).

REPORTS

City Administrator – Mary Leith talked about preparing packets and advertising the airport auction by March 3.

City Clerk – Pat White talked about the U.S. Census Bureau still hiring enumerators to work throughout the summer and the importance of obtaining federally-approved ID before October 1, 2020 because standard driver’s licenses will no longer be accepted to access military installations, federal buildings, and the TSA (for domestic flights).

Finance – Stephanie Erickson talked about auditors sending the City attorney a confirmation letter before the audit is finished, Delta Junction Volunteer Fire Department (DJVFD) applying for a forestry grant, which will require oversight and a 10% (\$881) match from the City, and submitting application for the FY21 Community Assistance Program (\$75,000 projected, which is \$15,000 less than FY20).

LEPC – Audrey Brown reported someone from the National Weather Service (NWS) is tentatively scheduled to attend the March 9 LEPC meeting to talk about training certified spotters to report extreme weather conditions.

Library – Tiki Levinson talked about issuing library cards, a genealogy workshop held on February 1, and upcoming library events.

Schools – Lou Heinbockel reported the school district is looking for new elementary and high school principals.

Airport – Alan Levinson reported volunteers have been packing snow on the airport.

Musgrove explained researching a new windsock and extended frame.

Public Works – JW Musgrove talked about maintenance done in City Hall restrooms and receiving ripper parts for the landfill Cat.

Park / Recreation – Lou Heinbockel reported the yellow canopy cover at the park will be replaced in the spring.

Additional Reports – JW Musgrove asked for Council input on his February 4 memo to clarify holiday pay in the *Employee Policy Plan*. It would be on the February 21 agenda.

ADDITIONAL PUBLIC AND COUNCIL COMMENTS - none

ADJOURNMENT – 5:59pm

Pat White, City Clerk

CITY
SEAL

Mayor JW Musgrove

Approved: February ----, 2020