

**City Council Minutes
Regular Meeting
June 2, 2020 ~ 5:00PM
City Hall, Delta Junction, Alaska**



CALL TO ORDER / PLEDGE OF ALLEGIANCE / PRAYER

Mayor Musgrove called the meeting to order at 5:00pm in the large conference room.

Council members physically present: Mayor JW MUSGROVE

Deputy Mayor Freda DEGNAN, Lou HEINBOCKEL

Council present via phone: Alan LEVINSON, Charles LESTER, Pete HALLGREN

Council member excused: Audrey BROWN

Staff physically present: City Administrator Mary LEITH, City Clerk Pat WHITE

Staff present via phone: Finance Officer Stephanie ERICKSON, Library Director Tiki LEVINSON

Public present: Mike PRESTEGARD monitored radio equipment while the meeting was broadcast over KDHS 95.5 FM radio.

AMENDMENTS ~ APPROVAL OF AGENDA

Motion: Heinbockel moved to approve the June 2, 2020 agenda; Degnan seconded.

Musgrove suggested removing *Resolution 2020-07* from *New Business*. He explained logistical problems with the auctioneer and the 30-day advertisement requirement. See *Mayor report* (page 2).

Musgrove moved to remove Resolution 2020-07 from the agenda; Heinbockel seconded.

Motion passed on a roll call with six in attendance to amend the agenda.

Motion passed on a roll call with six in attendance to approve the June 2, 2020 amended agenda.

AMENDMENTS ~ APPROVAL OF MINUTES FROM PREVIOUS MEETING

Motion: Heinbockel moved to approve the May 19, 2020 minutes; Degnan seconded.

White reported two edits (Pioneer Park discussion under *City Administrator report* on page 2 and Heart Fur Animal locating Brown's lost dog under *Additional Comments* on page 3).

Motion passed on a roll call with six in attendance.

COMMENTS FROM THE AUDIENCE - none

REQUEST TO SPEAK - none

CORRESPONDENCE - none

UNFINISHED BUSINESS - none

NEW BUSINESS

City Purchases over \$1,000

Motion: Degnan moved to approve checks #220656 through 220660 as presented; Levinson seconded.

Motion passed on a roll call with six in attendance (Levinson, Degnan, Hallgren, Heinbockel, Lester, Musgrove).

Resolution 2020-06, A Resolution of the City of Delta Junction for Acceptance of Coronavirus Relief Funds

Erickson reported a resolution is required before any relief funds can be accepted. Money must go toward COVID-related expenses, such as a small business or non-profit's loss of revenue. Defining COVID-related expenses and how money will be dispersed to communities is still not fully understood. Government payroll does not qualify.

Discussion followed regarding possible legitimate COVID expenses (bags used by library staff for curbside deliveries, Plexiglas dividers on counter tops, cancelled library fundraiser, cost of audit to track spending) and establishing a committee to process applications for part of the \$459,280.99 allocated to Delta Junction.

Motion: Heinbockel moved to adopt Resolution 2020-06, accepting coronavirus relief funds; Degnan seconded.

Motion passed on a roll call with six in attendance (Hallgren, Lester, Degnan, Levinson, Heinbockel, Musgrove).

Resolution 2020-07, A Resolution Setting the Terms of the Sale of Lots in Block 3 of Delta Junction Airport Subdivision Phase II (Replaces Resolution 2020-03, dated January 21, 2020) – postponed to June 16, 2020

Introduction and First Reading of Ordinance 2020-06, An Ordinance for the City of Delta Junction, Alaska Providing for a Budget for the Fiscal Year 2021

Motion: Levinson moved to introduce, hold the first reading of Ordinance 2020-06, and set the public hearing and possible adoption to June 16, 2020; Heinbockel seconded.

Discussion followed regarding reappropriating surplus funds now or reconciling the FY20 budget in August.

Motion passed on a roll call with six in attendance (Heinbockel, Degnan, Levinson, Lester, Hallgren, Musgrove).

REPORTS

Mayor – JW Musgrove reported details about the outcry auction (Resolution 2020-07) need clarification; City Code relating to disposal of property, adequate time to advertise, difficulty in scheduling an auctioneer, holding the event inside or outside, and how COVID restrictions could affect the auction.

City Administrator – Mary Leith reported:

- Part-time summer employees were hired; Dade Lentz (landfill), Olga Moskalenko (maintenance and grounds), and Grace Kaspari (library aide).
- Community Cleanup on May 30 was busy with long lines and lengthy wait times. Total vehicles (133) that delivered trash to the landfill were more than 2018 (68) and 2019 (64). Scale House Operator Reta Russell-Houghton suggested hosting spring and fall cleanups or a two-day event (Friday and Saturday). Leith suggested not giving a discount on tipping fees at the landfill on the same day as Community Cleanup, so people focused on cleaning roadsides in preparation of tourist season.

Heinbockel said it does not matter if someone cleans their backyard or ditches. A lot was cleaned before May 30.

- Equipment will be rented to replace the canopy cover at the park.
- Two graves were dug at Rest Haven Cemetery.
- Plumbing was replaced and a new dishwasher was installed at the Community Center.

City Clerk – Pat White reported:

- The Delta/Greely REAA #15 (School Board) election will be held on October 6. Two three-year seats will be on the ballot. The City Municipal election is also on October 6. Two three-year seats will be on the ballot.
- The State of Alaska is planning in-person voting during the August 8 primary election. Some municipalities are moving toward by-mail elections and others are preparing for regular in-person voting with six-foot distance stops taped to the floor. Early voting is encouraged to reduce lines at the polls. White expressed concern with conducting the October 6 municipal election should another wave of COVID or other catastrophe lock the country down. She explained the need to revise Title II of the City Code, and ordering a supply of election envelopes, face shields for election workers, disposable face masks and pens for the public, and sanitizing products.

- During the last week of May, passport acceptance facilities were asked to not accept *any* new passport applications. The Seattle Passport Agency had 26,000 pending applications out of 1.5 million nationwide. [June 3, 2020 note: Passport facilities were given permission to accept applications, but processing would take up to 15 weeks, not the standard 4-6 weeks. Seattle had 30,000 pending applications of 1.6 million nationwide.]

Finance – Stephanie Erickson reported 600,000 pounds of trash were delivered to the landfill in the past month and auditors will do interim work the last week of June and again the last week of October.

LEPC – no report

Emergency Preparedness – no report

Public Health – no report

Library – Freda Degnan reported the library is steadily getting busier with more patrons and out-of-town visitors, summer hire starting today, summer reading program nearly full, library patrons responding positively to changes that were done at the library while it was locked down, and concerns about shortage of cleaning supplies.

Schools – no report

Airport – Alan Levinson reported airport activity is busy as usual for this time of the year and postponing the Airport Subdivision auction was a disappointment to some people.

Public Works – Lou Heinbockel suggested the Public Works 1) drag the ditch on the east side of Mil-Tan where four-wheelers have damaged the pavement and 2) change the pitch on Fourth Street to stop flooding toward the Alaskan Steakhouse.

Musgrove reported Henry Muth was hired as a temporary part-time grader operator. Gravel roads were all graded. **Park / Recreation** – Lou Heinbockel questioned opening the restrooms and pavilion at the park.

Discussion followed regarding softball and Little League starting, local competitions only, and outhouses open, but not the pavilion.

Cemetery – see *City Administrator report*

At Large – Pete Hallgren reported he is back in Delta and will finish fulfilling his 14-day quarantine on June 3.

Additional Reports – Lou Heinbockel reported he lives on Foxy Lane and voted to include it on the street maintenance list (March 19, 2020). He paid \$1,100 to have four-tenths of Foxy Lane graded and compacted, but is not asking for reimbursement.

Musgrove reported Foxy Lane was added to the street maintenance list because of past history of accepting funds from the State to maintain it. Foxy Lane is listed as Priority Three (snow removal only).

ADDITIONAL PUBLIC AND COUNCIL COMMENTS

Erickson reported the 2012 Peterbilt fire truck was hauled to Fairbanks because of acceleration issues and to expect a bill for approximately \$3,000.

ADJOURNMENT – 6:16pm

Pat White, City Clerk

CITY
SEAL

Mayor JW Musgrove

Approved: June 16, 2020