

City Council Minutes
Regular Meeting
January 19, 2021 ~ 5:00PM
City Hall, Delta Junction, Alaska



CALL TO ORDER / PLEDGE OF ALLEGIANCE / PRAYER

Mayor Freda Degnan called the meeting to order at 5:02pm in the large conference room.

Council members physically present: Mayor Freda DEGNAN, Lou HEINBOCKEL,
Alan LEVINSON, Michael PRESTEGARD, Erin CATTERSON

Council present via phone: Pete HALLGREN, Charles LESTER

Staff physically present: City Administrator Mary LEITH, City Clerk Pat WHITE

Staff present via phone: Finance Officer Stephanie ERICKSON, Administrative Assistant Flower COLE

Three members from the community called in and Michael Prestegard monitored equipment while the meeting was broadcast over KDHS 95.5 FM radio.

AMENDMENTS ~ APPROVAL OF AGENDA

Leith reported CK# 221113 would be added to *New Business* (page one).

Motion: Heinbockel moved to approve the January 19, 2021 agenda as amended; Levinson seconded.

Motion passed unanimously on a roll call.

AMENDMENTS ~ APPROVAL OF MINUTES FROM PREVIOUS MEETING

White reported one change (back feeding to feedback) under *Additional Reports* (bottom of page two).

Motion: Levinson moved to approve the January 5, 2021 minutes as amended; Heinbockel seconded.

Motion passed unanimously on a roll call.

COMMENTS ON NON-AGENDA ITEMS - none

REQUEST TO SPEAK - none

CORRESPONDENCE - none

UNFINISHED BUSINESS - none

NEW BUSINESS

City Purchases over \$1,000

CK# 221105 to Aetna - \$11,933.11 for group health insurance for January

CK# 221106 to ACS - \$1,577.50 for January phones and Internet

CK# 221107 to Airport Equipment Rentals - \$2,112.23 for grader oil and filter changes

CK# 221108 to Construction Machinery - \$8,437.88 to replace L220 (Pogo) loader teeth and segments

CK# 221109 to State of Alaska, DEC - \$4,000.00 for annual landfill permit

CK# 221110 to Tri-Delta - \$1,509.95 for ads (COVID grant awardees, Seat B vacancy, Christmas)

CK# 221111 to Buffalo Center Service - \$1,513.95 for Fire Department and street equipment fuel

CK# 221112 to Wells Fargo - \$4,072.88 for credit card purchases

CK# 221113 to Pollen Environmental - \$1,197.00 for water testing

Motion: Heinbockel moved to approve checks #221105 through 221113 as presented; Levinson seconded.

Motion passed unanimously on a roll call.

Introduction and First Reading of Ordinance 2021-02, An Ordinance Governing Abandoned and Junk Motor Vehicles In, On, and/or Around Public Roadways

Motion: Heinbockel moved to introduce Ordinance 2021-02, hold the first reading, and set the second reading, public hearing, and possible adoption for February 2, 2021; Levinson seconded.

Hallgren asked to define "owner" as the last registered owner, particularly should the title of a vehicle not transfer properly. He also asked to describe the distance from the traveled road where a vehicle can park.

Discussion followed regarding "right-of-way" or "other public thoroughfare" adequate descriptions for distance off the road and parked vehicles hindering snow removal.

Motion passed unanimously on a roll call.

Introduction and First Reading of Ordinance 2021-03, An Ordinance Amending Code of Ordinances Chapter 1.75, Community Center, Section 1.75.030, Purpose

[Verbiage in City Code §1.75 (Ordinance 1984-06, December 1983) was inadvertently removed when that portion was revised (Ordinance 2020-05, May 2020). Initial Code gave the Delta/Clearwater Senior Citizens use of the Senior Lounge and the Community Center garage. A storage room was clarified in the revised code (Ord. 2020-05). Ordinance 2021-03 will clarify Senior use of the Community Center lounge, storage room, and the garage.]

Motion: Levinson moved to introduce Ordinance 2021-03, hold the first reading, and set the second reading, public hearing, and possible adoption for February 2, 2021 as amended; Hallgren seconded.

Hallgren asked to include all three uses under the fees section, 1.75.060(b), also.

Motion passed unanimously on a roll call.

REPORTS

Mayor – no report

City Administrator – Mary Leith reported:

- Appraisals of Airport Subdivision II, Block 4 lots will be done by the end of February. The auction will likely be outdoors in May or June, similar to the last auction (Block 3 lots in April 2020).
- Final approval of the Pioneer Park will be on the February 2, 2021 agenda.
- She is preparing another ordinance to address communication lines in rights-of-ways.
- A request was received to waive \$100 in rental fees to lease the large conference room.

Motion: Levinson moved to put the waiver request on the February 2 agenda; Heinbockel seconded.

Motion passed unanimously on a roll call.

- Letters were sent to Senator Mike Showers and Representative George Rauscher opposing Governor Dunleavy's budget proposal to close licensing offices in six Alaskan communities (discussed on January 5, 2021).

City Clerk – Pat White reported the access easement (Resolution 2021-01) that was granted to Ray and Karen Andreassen on November 3, 2020 was signed by them on January 8 and officially recorded on January 11.

Finance – Stephanie Erickson distributed six-month budget reports, showing 55% spent.

Airport – Alan Levinson reported there has been a small amount of snow and very little activity at the airport.

Schools - Erin Catterson reported students returned to school on January 12. Lunches are free to everyone through the end of the school year. A Flashlight Walk was held on January 13.

Public Works – no report

Park & Recreation – Lou Heinbockel reported the third-base dugout in the High School ballfield needs to be removed by the volunteers who built it. It was destroyed during the (September 2020) windstorm.

Library – Freda Degnan reported:

- Library staff are planning a seed exchange in February. Hopefully it will be as popular as in other libraries.
- A new receipt printer will help patrons keep track of borrowed library materials.
- The library hosted Knitting Club this month. Patrons wore masks and were socially distanced. Book Club meets tonight and will follow the same precautions.

Landfill – no report

Health & Safety – Mike Prestegard reported medics observe people who receive vaccines. The clinics were moved from the Public Health office in the Jarvis Building to the fire station to make it more convenient for the observers.

Discussion followed regarding status of local medical clinics getting serum.

Emergency Services – Erin Catterson reported:

- Delta Medical Transport had 21 ambulance runs since January 1.
- Medics were on standby for vaccine clinics on January 13/14. More clinics are scheduled for January and February.
- An EMT I class finished in November and the Fire Department will host an EMT II class in the spring.
- The City Fire Department responded to two fires and two motor vehicle accidents in the past month.
- Firefighters cleaned out the gear room, filling the Conex and one dump truck.

Discussion followed regarding purchasing a hose rack, replacing a sump pump, repairing and/or replacing lights, cleaning the air exchange unit, and when drains can be used (per unresolved EPA issue).

Emergency Preparedness – no report

Cemetery – no report

At Large – Pete Hallgren reported he will attend the February 2 meeting in person, once he's quarantined and received negative COVID test results.

Additional Reports – Lou Heinbockel asked about the 2009 ambulance (accident on October 19, 2020).

Erickson reported the insurance company is waiting on pictures from the adjuster.

ADDITIONAL PUBLIC AND COUNCIL COMMENTS - none

ADJOURNMENT – 6:07pm

Pat White, City Clerk

CITY
SEAL

Mayor Freda Degnan

Approved: February 2, 2021