

**City Council Minutes  
Special Meeting  
October 25, 2022 ~ 5:00PM  
City Hall, Delta Junction, Alaska**



**CALL TO ORDER / PLEDGE OF ALLEGIANCE / PRAYER**

Mayor JW Musgrove called the meeting to order at 5:00pm.

**Council members present:** Mayor JW MUSGROVE, Deputy Mayor Michael PRESTEGARD, Travis RIESNER, Emily DOVE, Igor ZAREMBA, Pamela RAWSON

**Council member on zoom:** Pete HALLGREN

**Staff present:** City Administrator Ken Greenleaf, Administrative Assistant Flower Cole, City Clerk Pat White

**Public present:** One member from the community was present and three attended by phone. The meeting was not broadcast over KDHS 95.5 radio.

**ELECT DEPUTY MAYOR** (City Code of Ordinances §1.10.050)

Musgrove read City Code §1.10.040(d), “The Council shall determine its own rules and order of business and provide for keeping a journal of its proceedings” and asked to allow Councilman Pete Hallgren, attending telephonically, to authorize him, as mayor, to vote Hallgren’s ballot.

Motion: Hallgren moved to authorize proxy voting; Prestegard seconded.

Hallgren reported the Open Meetings Act states a governing body’s internal workings to elect members to various offices are exempt from requiring the vote of each member be made public (Alaska Statutes 44.62.310(a)). He is attending and participating in the meeting electronically and is authorizing the Mayor to vote his secret organizational ballot pursuant to his private instructions to the Mayor. Hallgren said the motion is not intended in any way to act as a precedent for allowing proxy voting by a member who is not attending the meeting, either in person or electronically, at the time of the vote.

Motion passed unanimously on a roll call (Prestegard, Hallgren, Dove, Rawson, Riesner, Zarembo, Musgrove).

Musgrove called for nominations for the office of the Deputy Mayor.

Michael Prestegard nominated himself and reported he has served as Deputy Mayor for one year, has learned a lot, and wanted to continue in that position.

Emily Dove nominated herself and reported she has been on the Council for one year, enjoys it, and looks forward to assisting the mayor. Her goal is to improve communication for a better perspective of community needs.

Musgrove called for more nominations with none being offered. He declared them closed and distributed ballots.

White and Cole tallied the ballots and presented the results to Mayor Musgrove.

Musgrove reported the vote was four to three and Emily Dove, the new Deputy Mayor, would serve for one year.

**RESTRUCTURE COUNCIL INTERESTS / REPORTING**

Musgrove called for input to reorganize Council interests.

Discussion followed regarding no debate in rearranging categories, splitting *Public Works* and *Landfill*, degrees of involvement and responsibilities from Council members, and posting the updated list (with contact information of each Council member).

Hallgren encouraged new Council members to attend the Alaska Municipal League (AML) Conference in December. He explained that the mayor in a second-class city has the same powers as a city manager (AS 29.20.250) and, according to City Code §1.25.010, the mayor can hire a City Administrator to assist him/her in conducting business. Council members follow the chain-of-command; they do not give orders to employees. Council members work with City employees for the betterment of the community.

**ADJOURNMENT – 5:37pm**

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JW Musgrove, Mayor

CITY  
SEAL

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Pat White, City Clerk

Approved: November 1, 2022