

**City Council Minutes**  
**Regular Meeting**  
**December 20, 2022 ~ 5:00PM**  
**City Hall, Delta Junction, Alaska**



**CALL TO ORDER / PLEDGE OF ALLEGIANCE / PRAYER**

Mayor JW Musgrove called the meeting to order at 5:03pm.

**Council members present:** Mayor JW MUSGROVE, Mike PRESTEGARD,  
Igor ZAREMBA, Travis RIESNER, Pamela RAWSON

**Council excused:** Deputy Mayor Emily DOVE

**Council attending via phone:** Pete HALLGREN

**Staff present:** City Administrator Ken Greenleaf, Administrative Assistant Flower Cole

**Public present:** Two members from the community attended the meeting and two attended via zoom.

**AMENDMENTS ~ APPROVAL OF AGENDA**

Musgrove reported Johnny Grafft from Vitus would not be in attendance (*Request to Speak*).

Motion: Riesner moved to approve the December 20, 2022 agenda as amended; Prestegard seconded.

Motion passed on a roll call with six in attendance.

**AMENDMENTS ~ APPROVAL OF MINUTES FROM PREVIOUS MEETINGS**

Motion: Prestegard moved to approve the December 13, 2022 draft minutes as presented; Zarembo seconded.

Hallgren asked to change “tax deductible” to “taxable income” (*New Business: Christmas Bonuses* on page two).

Motion: Hallgren moved to correct the December 13, 2022 draft minutes; Zarembo seconded.

Motion passed on a roll call to approve correcting the draft minutes.

Motion passed on a roll call to approve the December 13, 2022 minutes as amended.

**COMMENTS ON NON-AGENDA ITEMS - none**

**REQUEST TO SPEAK**

Johnny Grafft, Terminal Manager, Vitus LLC – cancelled due to bad weather

**CORRESPONDENCE – none**

**UNFINISHED BUSINESS – none**

**NEW BUSINESS**

**Preliminary Plat - Fendich Replat**

Sebastian Saarloos, Delta Surveys, reported Victor and Lyubov Fendich own Lots 9 and 10 of Block 4 on the corner of Wien Street and South Eielson Avenue in Jack Subdivision. A 3,000-square foot house is partially on the common line between the two lots. The replat moves the lot line at an angle, 220 feet to the south. Lot 9A changes from 4.3 acres in size to 5.71. Lot 10A changes from 4.5 acres to 3.22.

Motion: Zarembo moved to approve the Fendich Replat as presented; Riesner seconded.

Motion passed on a roll call with six in attendance (Hallgren, Rawson, Prestegard, Riesner, Zarembo, Musgrove).

**City Purchases over \$1,000**

CK #222398 to Airport Equipment Rentals - \$15,994.77 for filters, hydraulic fluid (55-gallon drum)

CK #222399 to ACS - \$1,797.59 for December Internet and telephones

CK #222400 to Arctic Fire & Safety – \$2,160.22 for House Identification signs and shelves at Public Works building

CK #222401 to Delta Transport Services - \$2,096.89 for heating fuel at the Community Center, Library, Public Works building

CK #222402 to NC Machinery - \$2,422.90 for parts to repair landfill loader

CK #222403 to Purcell Tire - \$1,000.00 for two tires for Kenworth dump truck

Motion: Prestegard moved to approve checks #222398 through 222403; Riesner seconded.

Motion passed on a roll call with six in attendance (Zarembo, Hallgren, Rawson, Prestegard, Riesner, Musgrove).

**REPORTS**

**Mayor** – no report

**Library** – Ken Greenleaf reported:

- There were 22 gingerbread house entries in this year's contest. Some resembled Alaskan cabins, a doghouse, a library, and a hockey rink.
- Library staff and Imagination Library parents hosted the children's pajama party. Eighty-four participants came to see Santa, decorate cookies, and make crafts.
- The library is transitioning to a new software system. It will close for staff training January 9/10.
- Library Director Tiki Levinson expressed appreciation for all who attended the City Christmas Party on September 17.

**Health & Safety** – no report

**Schools** – no report

**Emergency Services** – no report

**Emergency Preparedness** – Travis Riesner stressed the importance of making plans and carrying adequate winter gear, even if it's just for travel to Fairbanks. Notify friends, family, coworkers in case something happens during these extreme cold temperatures. He advised to be mindful of snow loads on roofs; to not neglect it, so it becomes unmanageable.

**Park & Recreation** – Igor Zaremba reported:

- Activity at the rink dropped due to the cold temperatures and accumulated snow.
- Metal stools (used as skate trainers on the outdoor ice) were put back in the Skate Shack.
- Sheet metal roofing on the Little League dugout is still peeled back, but it is holding snow.

**Landfill** – See *City Administrator Report* (bottom of page 2)

**Airport** – Mike Prestegard reported the airport is operational, but there is little use because of the cold weather. It is ready for any emergency medivac.

**Public Works** – See *City Administrator Report*

**At Large** – Pete Hallgren wished everyone a Merry Christmas and Happy New Year.

**City Administrator** – Ken Greenleaf reported:

- There will be a lot of challenges at the landfill in the near future, i.e. annual inspection and new permit requirements. Bristol, an engineering firm, will be contracted to assist with the layers of requirements from the Environmental Protection Agency (EPA) and Solid Waste Association of North America (SWANA). Greenleaf said he will be responsible for administrative paperwork and the landfill operator will be responsible for day-to-day tasks. Tenali Hicks, currently employed as the City's maintenance, will move to the landfill operator position. He's had 20+ years of experience as a contractor and has a good understating of EPA and SWANA processes. Donovan Whittemore, current landfill operator, will move to the City maintenance position.

Greenleaf reported he and Tenali Hicks spent an inciteful three hours with Neil Lehner at the Division of Environmental Conservation in Fairbanks on December 14. They learned about some of the impacts that the City faces, especially how to measure how much life the landfill has left and transitioning between pits in the next year or two. There is a lot of dirt to move to transition and it will be expensive, at least \$100,000.

Prestegard reported Fairbanks has ramped up their recycling efforts, particularly for cardboard, cans, and glass. He questioned a recycle program to extend the life of the Delta Junction Landfill. Discussion followed regarding researching a recycle program, past history of hauling aluminum cans to Fairbanks, but not raising much revenue because of the cost of transportation, and additional expenses to provide the service.

- The City owns aged equipment. The 150 loader must be transported to Fairbanks to have sheared bolts and hydraulic pump repairs. It cannot be moved until the temperature warms up. Equipment must be rented to continue the landfill operation. The 220 loader has a computer reset issue, aside from problems with hydraulic and transmission lines. The landfill dozer is working great.

Discussion followed regarding no contractual agreement for Construction Machinery to work on equipment, but having diagnostic capabilities, Riesner and Zaremba questioning making calls to compare prices, a specialized mechanic not needed to replace sheared bolts, and eliminating transportation expenses by finding a local vendor.

Hallgren asked to keep District 9 legislators apprised of changes at the landfill and with ambulance services.

- Arctic Fire & Safety will service the landfill dozer fire suppression system on December 21.
- The *City Closure Policy* was reviewed with Public Works and Landfill personnel.
- Kinross donated \$10,000 to the City of Delta Junction, the first of scheduled quarterly payments.
- Discussion about terminating the fuel delivery contract at the December 13 Council meeting created a lot of controversy, from the local newspaper, Delta Wind, Vitus, LLC in Tok, and their management in Anchorage. Vitus has vowed to abide by the keep-full clause (Section 6) of the (April 1, 2021 / March 31, 2024) contract. If fuel cannot be delivered out of Tok, they will deliver it from Fairbanks.

Musgrove referred to terminating the fuel delivery contract on December 13 and reported the City will continue to utilize Vitus until it is determined if they are a viable vendor. It would then be presented to the Council to decide.

- Alaska Communications (ACS) is putting together a proposal to install a 150-foot tower at 2772 Tanana Loop Extension, which is outside of the City limits. The information was forwarded to Deltana Community Corporation (DCC). The Federal Aviation Administration (FAA) was included in notifications.

**Cemetery** – no report

**City Clerk** – no report

**Finance** – no report

**Additional Reports** – none

**ADDITIONAL PUBLIC AND COUNCIL COMMENTS** - none

**ADJOURNMENT** – 5:59pm

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JW Musgrove, Mayor

CITY  
SEAL

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Pat White, City Clerk

Approved: January 3, 2023