

**City Council Minutes**  
**Regular Meeting**  
**January 3, 2023 ~ 5:00PM**  
**City Hall, Delta Junction, Alaska**



**CALL TO ORDER / PLEDGE OF ALLEGIANCE / PRAYER**

Mayor JW Musgrove called the meeting to order at 5:00pm.

**Council members present:** Mayor JW MUSGROVE, Deputy Mayor Emily DOVE,  
Mike PRESTEGARD, Igor ZAREMBA, Pamela RAWSON, Travis RIESNER (until 6:54pm)

**Council member attending via zoom:** Pete HALLGREN

**City employees present:** City Administrator Ken Greenleaf, Administrative Assistant Flower Cole,  
Library Director Tiki Levinson, City Clerk Pat White

**Public present:** Nine members from the community were present at the beginning of the meeting, including five via zoom. Fairbanks guests, Darlene Supplee and Beth Grey, also attended via zoom. The meeting was broadcast over the Delta-Greely High School radio, KDHS, 95.5 FM.

**AMENDMENTS ~ APPROVAL OF AGENDA**

White reported *Renewal of Memorandum of Understanding with Aging, Disability and Resource Center* would be removed from *New Business*.

**Motion:** Dove moved to approve the January 3, 2023 agenda as amended; Riesner seconded.

**Motion passed** unanimously on a roll call.

**AMENDMENTS ~ APPROVAL OF MINUTES FROM PREVIOUS MEETINGS**

**Motion:** Prestegard moved to approve the minutes from the December 20, 2022 meeting; Zaremba seconded.

**Motion passed** unanimously on a roll call.

**COMMENTS ON NON-AGENDA ITEMS - none**

**REQUEST TO SPEAK**

Darlene Supplee, Executive Director, Fairbanks Senior Center, reported:

- The title of the senior van (Toyota Sienna purchased in December 2020) is registered to North Star Council on Aging. They will cover general liability until a decision is made about its ownership, including front fender repair, which is scheduled on January 6 and quoted to cost \$1,300.
- Prior to the COVID pandemic, the Fairbanks Senior Center used unrestricted and Nutrition, Transportation, and Support Services (NTS) funds for fuel. They now use gift cards. The receipts are used to track fuel expenditures, which average approximately \$500 every three months.

Musgrove thanked Supplee for her involvement with delivering services to area residents since 2017. Renewal of the use agreement for the office in the Community Center is due in April 2023. The current lease (Resolution 2020-05) does not mention parking the van in the garage, but it does mention office space and freezer storage space. On December 31, the freezers were moved to Hats of Wisdom where the meals-on-wheels program will be based. Deborah Snyder, Program Specialist, Aging and Disability Resource Center (ADRC) in Delta, would like to use some of the space previously used by the freezers.

- There are approximately 18,000 senior citizens in the Fairbanks area and 1,800 in the Delta Junction area. Establishing a non-profit is essential to enable seniors to continue living in their homes. Supplee said Josie Barry would be an excellent manager, dba Caring Hearts through her counseling business, Hats of Wisdom.

Josie Barry reported Caring Hearts has nine volunteers to offer basic services (housekeeping, laundry, meal prep, personal care, etc.). Meals are also being prepared locally.

Discussion followed regarding a mishap in which \$120 in meals were destroyed, encouraging people to work together instead of supporting the divisive attitude toward local organizations and individuals attempting to serve the elderly, and Alaska having the fastest aging population growth in the nation.

Beth Grey, ADRC North Program Coordinator, reported they cover one of the largest territories, which includes Delta Junction, Tok, and Interior Alaska. Funding is separate from the Fairbanks Senior Center. They are not direct service providers, but a hub of information to connect seniors and disabled residents to long-term care. They act as the front door for Medicaid waivers, assist with managed care facilities if that becomes necessary, and help with

legal documents (Power of Attorney, wills, Advanced Care Directives). Grey asked people to contact her in Fairbanks (907-452-2551) or Deborah Snyder (907-987-2976), Monday through Wednesday, 8:00-11:30, at the Community Center. Information is also available online ([adrcnorth.org](http://adrcnorth.org)).

## CORRESPONDENCE

### Gaming Permit Renewal – Nenana Ice Classic (Permit #2)

Motion: Hallgren moved to show no opposition to the Nenana Ice Class gaming permit renewal; Riesner seconded. Motion passed unanimously on a roll call.

## UNFINISHED BUSINESS – none

## NEW BUSINESS

### Renewal of Memorandum of Understanding with Aging, Disability and Resource Center - removed

### Final Plat – Fendich Replat

Sebastian Saarloos, Delta Surveys, reported “Wein” Street was changed to “Wien” on the Fendich Replat since approving the preliminary plat on December 20, 2022. The Wien spelling is on the original (1979) map.

Motion: Dove moved to approve the Fendich Replat as corrected; Hallgren seconded.

Motion passed unanimously on a roll call (Dove, Prestegard, Hallgren, Riesner, Rawson, Zaremba, Musgrove).

### City Purchases over \$1,000

CK #22409 to Alliance CPAs LLC - \$9,182.33 for FY21 and FY22 audits

CK #22410 to GVEA - \$6,573.94 for November electricity

CK #22411 to Numbers Count, LLC - \$2,700.00 for accounting services (12-12-22 / 12-23-22)

CK #22412 to Vitus Energy - \$2,705.54 for heating fuel at landfill and hockey rink

Motion: Prestegard moved to approve checks 22409 through 22412; Riesner seconded.

Motion passed unanimously on a roll call (Riesner, Rawson, Zaremba, Dove, Prestegard, Hallgren, Musgrove).

### Hire Katmai Solutions to Build Supplemental Emergency Medical Transport Program to Fund Ambulance

Musgrove reported funding for the current contract with Delta Medical Transport (DMT) was committed on June 21, 2022 (Ordinance 2022-05 - \$552,000 in American Rescue Plan Act grant funds). The contract ends June 30, 2023 and grant money runs out shortly after the beginning of the 2024 fiscal year.

Greenleaf reported emergency service professionals presented information about their company, Katmai Solutions, at the Alaska Municipal League (AML) Conference in December. He has had six lengthy conversations with them in the past month. They specialize in finding revenue from federal and state grants to support ambulance services in small communities. Medicare and Medicaid reimburse at a higher rate because the supplemental program is tied to a municipality. The City of Delta Junction won't provide the ambulance service, but they will manage portions of it. One community in which Katmai built a program netted \$550,000 with only 250 calls, half the volume that Delta Medical Transport has. Greenleaf recommended hiring Katmai as a consultant for \$4,800, equal to 40 hours. After the initial 40 hours, the price drops to \$120/hour.

Hallgren said DMT presently operates out of the Fire Department and the City contributes \$138,000 quarterly.

DMT recovers revenue from billing for transports and they absorb losses and unpaid claims. He questioned how the ambulance service would operate if contracted through Katmai.

Greenleaf said the intent of the program is to fund ambulance services; yet relieve the City's financial obligation.

Discussion followed regarding also building the Fire Department's sustainability, obtaining feedback from other municipalities who have contracted with Katmai, program application required annually by Katmai, and whether to accept Greenleaf's recommendation or postpone a decision to January 17, 2023.

Motion: Riesner moved to contract with Katmai Solutions for \$4,800.00; Prestegard seconded.

Motion passed unanimously on a roll call (Prestegard, Hallgren, Rawson, Zaremba, Riesner, Dove, Musgrove).

## REPORTS

**Mayor** – JW Musgrove reported:

- The automatic aid agreement between the City and Rural Deltana fire departments will not include shared resources because of potential complications with insurance adjusters.

- In the 1970s or 1980s, the City considered shutting down the airport because of inability to pay liability insurance and electricity for tie-downs. Airport users formed the Delta Pilots Advisory Committee and established airport fees. In 2016, the Delta Pilots disbanded and the City took over management of the runway and finances. Musgrove is working with Golden Valley Electric Association (GVEA) to transfer Capital Credits from the Delta Pilots to the City.

**Emergency Preparedness** – Travis Riesner advised people adjust their speed to road conditions caused by warmer weather and to be alert for moose and kids near bus stops.

Riesner was excused at 6:54pm.

**Library** – Emily Dove reported:

- The library teamed up with the Delta Junction Trails Association for another Story Walk on January 1st, this time at Lost Lake. Forty-three participants read 17 panels of the story as they progressed along the trail.

- Story Hour will start back after the Christmas holiday on January 4.

- January 9 is the deadline to file for a seat on the Delta Library Association Board.

**Health & Safety** – Emily Dove reported:

- The Public Health Center offers COVID boosters, flu shots, free COVID home test kits, and Naloxone kits.
- January's Nurses News is posted on the Delta News Web and paper copies are available at the library.
- Careline Alaska 988 is available for anyone needing support from a trained crisis counselor.
- Alaska's Healthy Lifestyles Campaign has a new program called Fresh Start that offers free coaching for better health. It is located on the Department of Health and Social Services Facebook and their website (<https://health.alaska.gov/dph/Chronic/Pages/freshstart/>).

**Schools** – Pamela Rawson reported the Christmas break is over; school starts back on January 5.

**Emergency Services** – no report

**Park & Recreation** – Igor Zarembo reported:

- Snow has fallen off the canopy at the park. Sheet metal on a dugout needs tacked down before it peels off.
- The ice rink is active. It might be wise to remove accumulated snow from the roof over the utility room (where Zamboni is parked), from exits on the left side of the building, and from the Skate Shack's handicap ramp.

**Airport** – Mike Prestegard reported the runway is in good condition and snow is clear on the taxi way.

**At Large** – no report

**City Administrator / Landfill / Public Works** – Ken Greenleaf reported:

- Repairs on the 150 loader will take two weeks. A loader will be rented in the meantime.
- The 220 loader is operational.
- The grader's computer had to be reset due to an issue with the exhaust sensor.
- He gave Vitus a list of all tanks and tank sizes. They will gauge consumption and keep fuel tanks full by making deliveries on the 5th and 19th of each month.
- Joy Boyce is researching grants for various emergency services.

**Cemetery** – Pat White reported one burial was recently scheduled for mid-May.

**City Clerk** – Pat White reported turnaround time for passports is 6-9 weeks and 3-5 if expedited. She discouraged people from paying \$600-\$700 to a courier to speed up the process because there is no backlog of applications.

**Finance** – no report

**Additional Reports** – none

**ADDITIONAL PUBLIC AND COUNCIL COMMENTS** - none

**ADJOURNMENT** – 7:14pm

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JW Musgrove, Mayor

CITY  
SEAL

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Pat White, City Clerk

Approved: January 17, 2023