

City Council Minutes
Regular Meeting
March 21, 2023 ~ 5:00PM
City Hall, Delta Junction, Alaska



CALL TO ORDER / PLEDGE OF ALLEGIANCE / PRAYER

Mayor JW Musgrove called the meeting to order at 5:03pm.

Council members present: Mayor JW MUSGROVE, Deputy Mayor Emily DOVE,
Igor ZAREMBA, Pamela RAWSON, Travis RIESNER

Council member on Zoom: Mike PRESTEGARD

Council member excused: Pete HALLGREN

City employees present: City Administrator Ken Greenleaf, Administrative Assistant Flower Cole
Library Director Tiki Levinson, City Clerk Pat White

City employee on Zoom: City Contract Finance Stephanie Groppe

Public present: Five members from the public attended, including three on Zoom. The meeting was not broadcast over the radio.

AMENDMENTS ~ APPROVAL OF AGENDA

White explained edits to the agenda after it was posted on March 16th; Windy Ridge Subdivision was corrected to Windy City and the title of Ordinance 2023-02 was altered after consulting with the City Attorney. Both Windy City and Ordinance 2023-02 will be brought back for final approvals at the April 4, 2023 meeting.

Motion: Dove moved to approve the March 21, 2023 agenda as amended; Zarembo seconded.

Motion passed on a roll call with five voting. Mike Prestegard was on Zoom, but unable to communicate.

AMENDMENTS ~ APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

Motion: Riesner moved to approve the minutes from the March 7, 2023 meeting; Dove seconded.

Motion passed on a roll call with five voting. Mike Prestegard was on Zoom, but unable to communicate.

COMMENTS ON NON-AGENDA ITEMS - none

REQUEST TO SPEAK - none

CORRESPONDENCE

Musgrove reported the Salcha-Delta Soil and Water Conservation District (SWCD) requested permission to apply herbicide west of Diehl Street (close to where the Alaska Highway merges with the Richardson) and near Rest Haven Cemetery (right-of-way at Jack Warren Road / Mil-Tan intersection). The Hold-Harmless Agreement was not signed last year because the City would be responsible if SWCD made a mistake. The hold-harmless will be replaced this year with a Landowner Permission Form. The topic will be on the April 4, 2023 agenda.

Prestegard was unmuted and able to join the meeting mid-way through Musgrove's presentation.

UNFINISHED BUSINESS - none

NEW BUSINESS

Preliminary Plat – Windy City Subdivision

Musgrove reported the Windy City Subdivision is located near Delta Industrial's business and the Delta River.

Dave Ciampa from the Division of Natural Resources, Mining, Land & Water reported the (Alaska State Land Survey No. 2021-09) plat consists of five lots (ranging between 1.18 and 2.29 acres) that will be sold to the public. A no-clearing zone (greenbelt) along Jarvis Avenue and Donnely Street will prevent windblown sediment.

City Purchases over \$1,000

CK #22499 to Airport Equipment Rentals – \$2,209.96 for grader cutting edges and window

CK #22500 to Alaska Communications - \$1,814.47 for March telephone and Internet

CK #22501 to NAPA - \$3,210.69 for repair/maintenance of City equipment

CK #22502 to Heritage General Contracting - \$1,377.00 for boiler work at City Hall, Landfill, and Community Center

CK #22503 to Numbers Count, LLC - \$2,760.00 for accounting services (3-6-23 / 3-17-23)

CK #22504 to Vitus Energy, LLC - \$5,350.71 for heating fuel at Public Works and Landfill

Motion: Prestegard moved to approve checks 22499 through 22504 as presented; Dove seconded.

Motion passed on a roll call with six in attendance (Zarembo, Dove, Rawson, Prestegard, Riesner, Musgrove).

Introduction and First Reading of Ordinance 2023-02, An Ordinance Amending Ordinance 2023-01, Extraterritorial Jurisdiction, and Reestablishing Title VII, Extraterritorial Jurisdiction

Musgrove reported Title VII was repealed in 2012 and brought back in 2022. Ordinance 2023-02 amends Ordinance 2023-01 and reestablishes Title VII. He reported changes between the two ordinances; addition of library services through community outreach, leasing property from the federal government to provide a facility for rebroadcasting radio and television signals, contracting emergency 911 dispatch services, and providing emergency and firefighting services. City Attorney Mike McLaughlin advised how to codify Title VII.

Motion: Dove moved to introduce and hold the first reading of Ordinance 2023-02 and set the date for the second reading, public hearing, and adoption for April 4, 2023; Riesner seconded.

Motion passed on a roll call with six in attendance (Dove, Riesner, Prestegard, Rawson, Zaremba, Musgrove).

REPORTS

Mayor – JW Musgrove reported he has not received a response from the Department of Transportation regarding his March 3, 2023 inquiries (about bridge capacity, passing lanes, and highway deterioration), but he did receive a response from Kinross about their ore transportation plan.

Prestegard asked to post Kinross' response to the City's website. He said he appreciated getting a packet of Letters to Editors and newspaper articles that have been published about the Kinross project. The different perspectives were interesting to read.

Library – Emily Dove reported:

- Each Tuesday for the next few weeks, one service will be highlighted at the library. The seven computers that are free to the public will be featured tonight. These computers were installed in 2022 and have 50-megabyte Internet access and software that wipes the computer of personal information after each re-start.

- The Library Board has started preparing for the annual fundraiser on May 20. Fundraising is essential to continue quality programs because the annual \$7,000 in State funding is in jeopardy, Boeing's grant shrunk from \$3,500 to \$1,000, and Fort Greely's contribution (approx. \$14,000/year between FY09 and FY20) ended in 2020.

Health & Safety – Emily Dove reported Kirkland frozen strawberries were recalled because of being linked to a Hepatitis A outbreak.

Schools – Pamela Rawson reported the Delta-Greely school administration has concerns about removing snow at the park softball fields and installing a crosswalk between the elementary school and high school / ice arena.

Emergency Services – Pamela Rawson reported the Fire Department responded to three fires in the past month plus two motor vehicle tone outs. Delta Medical Transport responded to 31 tone outs.

Emergency Preparedness – no report

Park & Recreation – Igor Zaremba reported the rink is busy. He encouraged people to use the ice before it melts.

Landfill – See *City Administrator Report*

Airport / Public Works – Mike Prestegard commended the Public Works crew for their efforts in maintaining the runway and City streets all winter.

At Large – no report

City Administrator – Ken Greenleaf reported:

- The bid opening for the 2003 L150E loader was on March 10. [It sold to Corey Groppe for \$13,500.]
- The used 2018 L150G loader that Northern Star (Pogo) donated is valued at \$135,000 and has 5,500 logged hours, but no bucket. The bucket and forks off the 2003 loader were retained and Groppe fit the mounting bracket onto the 2018 loader, so it could be put into operation. A used bucket to fit the 2003 loader will cost \$7,000 to \$10,000.

- Gravel from opening Cell #2 will be used for cover material at the landfill. The project, including hiring an operator, will cost \$25,000 to \$30,000. The situation is urgent because of pending seasonal weight restrictions and the approaching construction season when operators will not be available.

- He and 11 other residents in the Interior serve on the Transportation Advisory Committee (TAC) to the Alaska/Richardson/Steese Highway Corridor Action Plan. Focused on the Parks Highway the last few years, they now target the Richardson Highway from Fairbanks to the Alaskan border, which coincidentally is the same route as Kinross' ore transport. Kinney Engineering was hired by the Department of Transportation to provide data

regarding safety, survivability, and feasibility of current and upcoming highway use. The TAC reviewed 95 slides at a meeting today in Fairbanks. They will meet once every month in Fairbanks through August 2023.

• He met with Katmai and Steve Gallagher to familiarize Rural Alaska EMS (created by Gallagher) with the Supplemental Medical Transport Program. The City hired Katmai Solutions (for \$4,800 on January 3, 2023) and have since applied for four grants, including one for a paid part-time Fire Chief. Five City documents must be updated before grants can be awarded and Katmai’s expertise in emergency operations plans will be helpful. Discussion followed regarding Katmai fees (\$120/hour), hiring them for another 40 hours, and requesting funding at the April 4 Council meeting.

Cemetery – no report

City Clerk – Pat White reported the U.S. Army (and the Bureau of Land Management) are cohosting a public meeting at the Community Center on April 11, 5:00-7:00pm, regarding Army land withdrawal.

LTC Joey Orr encouraged attendance at the meeting.

Finance – Stephanie Groppel reported she will draft a quarterly report by mid-April.

Additional Reports – none

ADDITIONAL PUBLIC AND COUNCIL COMMENTS – included with topics / reports

ADJOURNMENT – 6:22pm

JW Musgrove, Mayor

CITY
SEAL

Pat White, City Clerk

Approved: April 4, 2023