



## ORDINANCE 2024-03

### AN ORDINANCE FOR THE CITY OF DELTA JUNCTION, ALASKA PROVIDING FOR A BUDGET FOR THE FISCAL YEAR 2025

**BE IT ENACTED** by the City Council of the City of Delta Junction:

Section 1. Classification - This is a non-code ordinance.

Section 2. General Provisions - The attached budget documentation lists the authorized expenditures and anticipated revenues as part of the general fund budget for the period of July 1, 2024 through June 30, 2025 and is made a matter of public record.

Section 3. Authorization and Appropriation - The appropriations are adopted and authorized for the period of July 1, 2024 through June 30, 2025 and are the budget for that period. Subject to Council approval by resolution, the Mayor may change line item expenditures within an authorized appropriation.

Section 4. Effective Date - This ordinance becomes effective upon its adoption by the City Council.

Introduction:	June 4, 2024
First Reading:	June 4, 2024
Public Hearing:	June 18, 2024
Second Reading:	June 18, 2024
Adoption:	June 18, 2024

**ADOPTED** by a duly constituted quorum of the City Council of Delta Junction this 18th day of June 2024.

Mary Leith, Deputy Mayor

	YES	NO	ABSENT	ABSTAIN
Seat A: Leith	X			
Seat B: Rawson			X	
Seat C: Prestegard	X			
Seat D: Zarembo			X	
Seat E:				
Seat F: Hallgren	X			
Seat G: Riesner	X			

Pat White, City Clerk

CITY  
SEAL

**Budget Summary**

	FY25	Budget	Q3 Actual
		FY24	Total
<b>Total Income</b>	\$ 2,797,155	\$ 2,586,105	\$ 2,149,838
Administration	\$ 707,232	\$ 632,805	\$ 519,375
Council	\$ 13,800	\$ 15,050	\$ 10,666
Airport	\$ 14,820	\$ 26,820	\$ 12,966
Cemetery	\$ 55,200	\$ 55,200	\$ 13,283
Community Center	\$ 33,253	\$ 53,253	\$ 21,946
Emergency Services			
911 Dispatching Services	\$ 61,000	\$ 57,130	\$ 54,564
Addressing/Mapping	\$ 9,700	\$ 10,700	\$ 8,855
Emergency Medical Services	\$ 206,250	\$ 21,850	\$ 4,425
Volunteer Fire Department	\$ 118,150	\$ 121,850	\$ 112,866
Library	\$ 300,494	\$ 293,001	\$ 222,293
Parks & Rec			
Ice Arena	\$ 75,800	\$ 50,800	\$ 46,538
Parks	\$ 34,950	\$ 33,250	\$ 14,543
Public Works			
Facility Maintenance	\$ 149,512	\$ 120,942	\$ 203,328
Landfill	\$ 662,966	\$ 914,067	\$ 736,014
Street Maintenance	\$ 324,186	\$ 173,414	\$ 123,311
Visitor Center	\$ 6,000	\$ 5,000	\$ 458
<b>Total Expenses</b>	\$ 2,773,313	\$ 2,585,132	\$ 2,105,431
<b>Remaining</b>	\$ 23,842	\$ 973	\$ 44,406

\*1% Cola Increase Per Bureau of Labor

Income	Budget		Q3 Actual
	FY25 Budget	FY24 Budget	Total
Ice Arena	19,500	19,500	4,500
Payroll Reimbursement (Rink Manager)	18,000		
Copies	100	50	268
Visitor Center Lease	500	500	-
Community Assistance Program	75,105	75,105	100
Fax	50	50	70
Electric Co-Op Tax (State)	10,000	10,000	11,239
Park Rental	100	100	50
Notary Income	100	100	162
Public Works Room Rental	200	200	200
Airport	12,500	10,500	12,612
City Hall Conference Room Rental	1,000	1,000	1,160
Ambulance Rental	-	-	-
House ID Payments	1,500	1,000	1,749
Community Center Rental	2,000	2,000	2,781
Passport Income	7,000	4,000	8,185
Cemetery Income	3,000	3,000	13,150
Addressing Income	5,000	5,000	4,501
	28,000	28,000	21,642
Library Income	5,000	5,000	5,180
State Library Grant	7,000		
Misc Income	500	5,000	499
Forestry Income	-	-	14,933
Credit Card Conv Fees	2,000	2,000	1,696
Landfill Income*	825,000	425,000	519,818
Donations			
Library	4,000	4,000	4,908
Vol. Fire Dept.	15,000	15,000	55,810
POGO	200,000	200,000	200,000
Kinross	10,000	10,000	*
Federal PILT	1,200,000	1,100,000	1,213,973
Savings Draw for LF Thermo-Sensor (AMLIP.3)	120,000	120,000	
Savings Draw for Cemetery Expansion (AMLIP.3)	40,000	40,000	
Savings Draw for School Crosswalk (AMLIP.1)	10,000		
Interest Income*	175,000	50,000	46,396
	<b>2,797,155</b>	<b>2,586,105</b>	<b>2,145,579</b>

\*Donated to VFD, Library, and Welcome Sign

\*Interest Income based on FY24 overall interest income with a deduction reflecting the withdrawals in May 2024.

\* Landfill income (.12/lb) to be relooked in Oct. 2024. If changed, will affect budgets EMS Professional Services

<b>Administration</b>	<b>Budget</b>	<b>Q3 Actual</b>
<b>FY25 Budget</b>	<b>FY24 Budget</b>	<b>Total</b>
Travel & Training	5,000	7,422
Postage	3,500	3,080
Donations	7,000	4,000
RDVFD Donation	12,000	15,000
Advertising	1,000	645
Utilities		
Trash Services	2,022	1,638
Internet	2,000	1,553
Heating Fuel	7,500	4,955
Telephone	6,000	4,485
Electricity	7,500	5,073
Operations		
Freight & Shipping	500	80
Bank Charges	6,000	3,473
Supplies	4,000	3,872
New Equipment	5,000	1,566
Equipment		999
Subscriptions	5,000	1,839
Dues & Fees	5,000	4,024
Miscellaneous		
House ID	-	
Prison Debt	50,000	50,000
Other	2,500	(679)
Repair & Maintenance		
Water Testing	250	55
Equipment	200	1,819
City Hall	10,000	2,684
Insurance		
Other	5,500	4,511
Health		189
Bonding	1,000	800
Cyber Liability	600	559
Brokerage Svcs	700	656
Worker's Comp	2,000	1,977
Property	10,000	8,368
Contract Services		
Auditing	30,000	28,478
Other	5,000	
Copier Lease	4,668	3,890
Legal Fees	10,000	6,055
Accounting	2,000	57,578
General Services	3,000	65
Payroll Expenses	490,792	288,666
<b>Total Expenses</b>	<b>707,232</b>	<b>519,375</b>

<b>Council</b>		<b>Budget</b>	<b>Q3 Actual</b>
	<b>FY25 Budget</b>	<b>FY24 Budget</b>	<b>Total</b>
Travel & Training	5,000	5,000	2,984
Elections	2,000	2,000	532
Employee Christmas Bonus	4,500	4,500	2,300
Council Snacks	1,250	2,500	2,118
Advertising	1,000	1,000	381
Operations			1,049
Supplies			191
Dues & Fees	50	50	
Contract Services			
Legal Fees			1,110
<b>Total Expenses</b>	<b>13,800</b>	<b>15,050</b>	<b>10,666</b>

<b>Airport</b>	<b>Budget</b>	<b>Q3 Actual</b>
<b>FY25 Budget</b>	<b>FY24 Budget</b>	<b>Total</b>
Equipment Fuel	50	50
Utilities		
Electricity	800	357
Operations		
Supplies	1,000	2,802
New Equipment	2,000	
Repair & Maintenance		
Street/Runway Maint.	2,000	15,000
Equipment Rentals	1,000	94
Tie Down Area	-	
Insurance		
Other	-	1,216
Equipment	50	50
Brokerage Svcs	300	219
Aviation (Runway)	7,620	7,620
Contract Services		
Professional Services		600
<b>Total Expenses</b>	<b>14,820</b>	<b>26,820</b>
		<b>12,966</b>

\*Remaining FY24 balance move into sinking-fund for a new mower, new tractor, and leveling the ski strip

<b>Cemetery</b>		<b>Budget</b>	<b>Q3 Actual</b>
	<b>FY25 Budget</b>	<b>FY24 Budget</b>	<b>Total</b>
Utilities			
Electricity	400	400	208
Operations			
Supplies	1,000	1,000	
New Equipment	500	500	
Repair & Maintenance			
Equipment	500	500	
Facilities	500	500	447
Insurance			
Other			1,216
Brokerage Svcs	300	300	219
Contract Services			
Professional Services*	52,000	52,000	11,193
<b>Total Expenses</b>	<b>55,200</b>	<b>55,200</b>	<b>13,283</b>

\*\$40k from AMLIP.3 dedicated in FY24 not used

<b>Community Center</b>		<b>Budget</b>	<b>Q3 Actual</b>
	<b>FY25 Budget</b>	<b>FY24 Budget</b>	<b>Total</b>
Utilities			
Trash Services	983	983	819
Internet	420	420	562
Heating Fuel	7,500	7,500	7,223
Electricity	3,500	3,500	2,250
Operations			
Supplies	500	500	370
New Equipment	500	500	
Equipment			999
Dues & Fees	-		260
Repair & Maintenance			
Water Testing	250	250	55
Equipment	500	500	
Facilities	15,000	35,000	2,724
Insurance			
Other	-		1,216
Brokerage Svcs	300	300	219
Property (Buildings)	3,800	3,800	5,249
<b>Total Expenses</b>	<b>33,253</b>	<b>53,253</b>	<b>21,946</b>



<b>911 Dispatching Services</b>		<b>Budget</b>	<b>Q3 Actual</b>
	<b>FY25 Budget</b>	<b>FY24 Budget</b>	<b>Total</b>
Utilities			
Telephone	11,000	11,000	8,434
Facility Maintenance			
Contract Services			
Professional Services	50,000	46,130	46,130
<b>Total Expenses</b>	<b>61,000</b>	<b>57,130</b>	<b>54,564</b>

<b>Addressing/Mapping</b>		<b>Budget</b>	<b>Q3 Actual</b>
	<b>FY25 Budget</b>	<b>FY24 Budget</b>	<b>Total</b>
Utilities			
Telephone	1,200	1,200	984
Operations			
Dues & Fees			1,899
Freight & Shipping			65
Supplies	1,000	2,000	40
New Equipment	500	500	
Miscellaneous			
House ID Signage	1,000	1,000	4,162
Repair & Maintenance			
Equipment	1,000	1,000	
Contract Services			
Professional Services	5,000	5,000	1,705
<b>Total Expenses</b>	<b>9,700</b>	<b>10,700</b>	<b>8,855</b>

<b>Emergency Medical Services</b>		<b>Budget</b>	<b>Q3 Actual</b>
	<b>FY25 Budget</b>	<b>FY24 Budget</b>	<b>Total</b>
Repair & Maintenance			
Equipment		15,000	
Equipment Fuel			92
Advertising			286
Legal Fees			300
Insurance			
Other		-	1,216
Equipment		50	
Brokerage Svcs		300	219
Auto		6,500	2,312
Professional Services*	206,250		
<b>Total Expenses</b>	<b>206,250</b>	<b>21,850</b>	<b>4,425</b>

**Note: \$172,343 left in ARPA Grant (3.74 months at \$46,000/month)**

\* 3¢/lb from landfill

<b>Volunteer Fire Department</b>		<b>Budget</b>	<b>Q3 Actual</b>
	<b>FY25 Budget</b>	<b>FY24 Budget</b>	<b>Total</b>
Travel & Training	6,000	6,000	236
Postage	300	300	
Legal Fees	-	-	270
Other			
Advertising	250	250	
Equipment Fuel	2,000	2,000	1,093
Utilities			
Heating Fuel	18,000	15,000	15,929
Telephone	2,000	1,500	1,659
Internet		800	
Electricity	15,000	13,000	9,692
Operations			
Supplies	5,000	5,000	4,319
New Equipment	20,000	20,000	46,186
Dues & Fees	2,500	2,500	4,386
Repair & Maintenance			
Water Testing	1,500	3,400	55
Equipment	15,000	15,000	9,285
Equipment Rentals			190
Facilities	4,000	4,000	149
Insurance			
Other		-	2,432
Equipment	100	100	
Brokerage Svcs	500	300	438
Worker's Comp	2,500	1,500	2,368
Auto	10,000	20,000	8,324
Property (Buildings)	6,500	4,200	5,857
Contract Services			
Professional Svcs	7,000	7,000	
<b>Total Expenses</b>	<b>118,150</b>	<b>121,850</b>	<b>112,866</b>

Library	Budget	Q3 Actual
	FY24 Budget	Total
FY25 Budget		
Travel & Training	1,200	134
Postage	1,700	1,116
Other		
Pass-Through		(125)
Book Club	150	150
Advertising	350	216
Utilities		
Trash Services	2,016	1,638
Internet	3,000	1,964
Heating Fuel	10,000	8,463
Telephone	2,500	1,957
Electricity	9,000	5,336
Operations		
Freight & Shipping	-	-
Books & DVDs	11,000	7,532
Bank Charges	750	488
Supplies	4,500	3,965
New Equipment		
Equipment	2,000	999
Dues & Fees	2,000	4,144
Repair & Maintenance		
Water Testing	200	165
Equipment	1,500	1,500
Facilities	5,000	1,428
Insurance		
Other		1,266
Health		19,104
Cyber Liability	600	559
Brokerage Svcs	300	219
Worker's Comp	970	884
Property (Buildings)	8,000	7,357
Payroll Expenses	230,402	171,571
Savings - Library Expansion		-
Contract Services	2,000	
Copier Lease	1,356	1,017
<b>Total Expenses</b>	<b>300,494</b>	<b>222,293</b>

*Payroll Includes a summer hire- 3 months, 12hrs/week*

Ice Arena		Budget	Q3 Actual
	FY25 Budget	FY24 Budget	Total
Other			
Advertising			21
Zamboni Fuel	3,000	3,000	1,412
Utilities			
Heating Fuel	13,500	13,500	11,535
Electricity	10,500	10,500	8,966
Operations			
Supplies	3,000	3,000	765
New Equipment	2,000	2,000	
Repair & Maintenance			
Water Testing	250	250	220
Equipment	2,000	2,000	1,349
Equipment Rentals			50
Facilities	3,000	3,000	601
Insurance			
Other	-		1,216
Equipment	250	250	181
Brokerage Svcs	300	300	219
Property	20,000	13,000	17,653
Payroll Expenses *	18,000		
Contract Svcs			
Professional Svcs	-		2,350
<b>Total Expenses</b>	<b>75,800</b>	<b>50,800</b>	<b>46,538</b>

\* Reimbursed by the Skating Association on a monthly basis

<b>Parks</b>	<b>Budget</b>	<b>Q3 Actual</b>
<b>FY25 Budget</b>	<b>FY24 Budget</b>	<b>Total</b>
Other		
Equipment Fuel	100	100
Utilities		
Electricity	1,000	1,000
Operations		
Supplies	1,200	1,200
New Equipment	3,000	3,000
Repair & Maintenance		
Water Testing	200	200
Facilities	15,000	15,000
Insurance		
General Liability	1,500	-
Equipment	50	50
Brokerage Svcs	300	300
Property	600	400
Contract Svcs		
Professional Svcs	12,000	12,000
Legal Fees		660
<b>Total Expenses</b>	<b>34,950</b>	<b>33,250</b>
		<b>14,543</b>

<b>Facility Maintenance</b>		<b>Budget</b>	<b>Q3 Actual</b>
	<b>FY25 Budget</b>	<b>FY24 Budget</b>	<b>Total</b>
Travel & Training	500	500	
Other			
Advertising	100	100	
Equipment Fuel			675
Operations			
Freight & Shipping	200	200	145
Supplies	4,000	4,000	3,520
New Equipment	7,000	7,000	510
Dues & Fees	200	200	
Repair & Maintenance			
Equipment Rentals	1,500	1,500	
Equipment	500	500	1,027
Insurance			
Health		19,104	
Worker's Comp	4,520	4,520	6,107
Payroll Expenses	120,892	83,218	190,875
Contract Services			
Professional Svcs	10,100	100	195
Utilities			
Telephone			275
<b>Total Expenses</b>	<b>149,512</b>	<b>120,942</b>	<b>203,328</b>

*Payroll includes summer hire- 3 months, 25hrs/week*

\* Includes \$10,000 for School Crosswalks



Landfill	Budget		Q3 Actual
	FY25 Budget	FY24 Budget	Total
Advertising			30
Travel & Training	1,000	1,000	378
Other			
Equipment Fuel	13,500	13,500	4,471
Utilities			
Heating Fuel	13,500	13,500	27,288
Telephone	1,000	1,000	243
Electricity	10,500	10,500	11,046
Internet	1,080		
Operations			
Freight & Shipping	100	100	
Advertising	100	100	
Bank Charges	4,000	4,000	4,013
Supplies	5,000	5,000	3,340
New Equipment*	123,000	123,000	
Equipment			999
Dues & Fees	12,000	12,000	4,460
Miscellaenous			
Clean Up Day	250	250	
Repair & Maintenance			
Water Testing	1,500	3,400	55
Equipment	40,000	40,000	19,700
Equipment Rental			11,729
Facilities	5,000	5,000	1,800
Insurance			
Health		62,230	
Other	-	-	1,216
Equipment	1,600	1,600	(1,403)
Brokerage Svcs	300	300	219
Worker's Comp	6,773	6,773	1,017
Property (Buildings)	5,500	4,000	5,003
Payroll Expenses	227,263	126,814	53,715
Transfer to LF Closure	50,000	25,000	
Transfer to LF Equipt	50,000	25,000	
Contract Services			
Legal Fees			210
Professional Svcs*	90,000	430,000	66,333
Landfill Cell #2			520,184
<b>Total Expenses</b>	<b>662,966</b>	<b>914,067</b>	<b>736,044</b>

*Payroll includes Landfill Assistant at Grade 3 Step 2*

\* New Equipment: thermo-monitoring equipment

\*Professional Svcs: Labor Wages

<b>Street Maintenance</b>		<b>Budget</b>	<b>Q3 Actual</b>
	<b>FY25 Budget</b>	<b>FY24 Budget</b>	<b>Total</b>
Travel & Training	500	500	
Other			
Equipment Fuel	15,000	15,000	12,427
Utilities			
Internet	780	780	501
Heating Fuel	17,000	10,500	14,164
Telephone	-	-	65
Electricity	9,500	9,500	6,403
Operations			
Freight & Shipping	500	500	705
Supplies	5,000	5,000	10,920
Dues & Fees			
New Equipment	5,000	5,000	
Equipment			999
Repair & Maintenance			
Street Maintenance	50,000	30,000	3,843
Water Testing	1,500	3,400	55
Equipment Rentals	10,000	10,000	7,540
Equipment	13,000	13,000	9,388
Facilities	3,000	3,000	2,241
Insurance			
Other	3,000	-	2,431
Health	-	-	
Cyber Liability	-	400	
Equipment	1,600	1,600	
Brokerage Svcs	500	300	438
Worker's Comp	2,934	2,934	2,713
Auto	5,000	7,500	3,909
Property (Buildings)	10,000	6,500	8,777
Payroll Expenses	167,372	45,000	35,794
Contract Services			
Professional Svcs	3,000	3,000	
<b>Total Expenses</b>	<b>324,186.12</b>	<b>173,414.07</b>	<b>123,311</b>

*Payroll includes Street Operator at Grade 6 Step 5 w/ full benefits*

**Visitor Center**

	<b>FY25 Budget</b>	<b>Budget FY24 Budget</b>	<b>Q3 Actual Total</b>
Insurance			
Brokerage Services	300		219
General Liability	1,500		1,216
Property (Buildings)	1,200		1,095
Repair & Maintenance Facilities	3,000	5,000	458
<b>Total Expenses</b>	<b>6,000</b>	<b>5,000</b>	<b>2,987</b>

<b>Bank Account</b>	<b>7/1/2023</b>	<b>9/30/2023</b>	<b>12/31/2023</b>	<b>3/31/2024</b>	<b>6/30/2024</b>
AMLIP.1 Savings (1)	580,473	587,924	595,639	600,761	
AMLIP.2 LF Eqpt (2)	365,464	370,122	374,979	378,204	
AMLIP.3 Savings (3)	1,185,811	1,201,035	1,216,797	1,227,260	
AMLIP.5 CARES (4)	36	37	38	38	
AMLIP.6 Ice Arena (5)	36	30,402	30,800	31,065	
AMLIP.7 ARPA (6)	622,977	584,524	592,195	320,669	
AMLIP.8 VFD (7)	81,459	82,477	83,560	84,278	
AMLIP.9 Comm Ctr (8)	13,110	13,271	13,445	13,561	
AMLIP.10 Streets (9)	8,292	8,398	8,508	8,582	
AMLIP.11 Library (10)	40,365	40,863	41,399	41,755	
AMLIP.12 Airport (15)	20,000	20,243	20,509	20,685	
AMLIP.13 Signs (16)	40,000	40,487	41,018	41,371	
AMLIP.14 City Hall (17)	10,000	10,122	10,254	10,343	
<b>WF - Operating Account (11)</b>	<b>1,249,506</b>	<b>1,335,358</b>	<b>966,062</b>	<b>855,318</b>	
<b>APCM - Permanent Fund (12)</b>	<b>1,867,114</b>	<b>1,813,339</b>	<b>1,877,802</b>	<b>1,993,731</b>	
<b>TVI - LF Sinking Fund - CDS (13)</b>	<b>632,621</b>	<b>644,169</b>	<b>650,767</b>	<b>671,008</b>	
<b>TVI - Savings - CDS (14)</b>	<b>2,185,863</b>	<b>2,219,871</b>	<b>2,257,086</b>	<b>2,293,350</b>	
<b>Grants</b>	<b>7/1/2023</b>	<b>9/30/2023</b>	<b>12/31/2023</b>	<b>3/31/2024</b>	<b>6/30/2024</b>
PW Bldg	73,854	73,854	73,854	73,854	73,854
ARPA	724,343	586,343	448,343	310,343	172,343
<b>Total Grants</b>	<b>798,198</b>	<b>660,197</b>	<b>522,197</b>	<b>384,197</b>	<b>246,197</b>
<b>Total Undedicated Savings</b>	<b>3,952,219</b>	<b>4,039,268</b>	<b>4,100,361</b>	<b>4,152,476</b>	<b>-</b>
<b>Total Dedicated Savings</b>	<b>3,701,401</b>	<b>3,628,014</b>	<b>3,714,437</b>	<b>3,584,186</b>	<b>-</b>

\*Undedicated Savings = 1, 3, 4, 5, 14

\*Dedicated Savings = 2, 6, 7, 8, 9, 10, 12, 13, 15, 16, 17