

GIS SERVICES AGREEMENT

This Agreement is effective as of July 1, 2024 between Duncan GIS and the City of Delta Junction (hereinafter called "City").

In consideration of the mutual promises herein set forth the parties agree that:

- 1) DUNCAN GIS, as an independent contractor and not as an employee of the City, will provide GIS consulting services to the City to assist, develop and maintain the City's geographic information system, including the street addressing system.
- 2) DUNCAN GIS will submit monthly invoices to the City detailing services performed regarding the activities pursuant to this Agreement.
- 3) The term of this Agreement shall be from July 1, 2024 through June 30, 2025.
- 4) In compensation for services to be provided hereunder, the City will pay DUNCAN GIS an amount not to exceed \$5,000 to be invoiced on a time and expense basis at the rate of \$110 per hour if less than ten (10) hours are billed in a calendar month period, or \$100 per hour if ten (10) hours or more are billed in a calendar month period.
- 5) DUNCAN GIS shall not assign or transfer any interest in the Agreement without prior written consent of the City.
- 6) The City Administrator (or designated alternate) is the City representative with authority to administer this Agreement. In that capacity, the Administrator is authorized to receive and approve invoices, and agree to any modification of the Agreement (in writing).
- 7) Any requests for additional and/or different services to be performed by DUNCAN GIS shall, unless expressly waived by DUNCAN GIS, be the subject of a separate contract to be negotiated by the parties.
- 8) DUNCAN GIS will use its best efforts to ensure that the client's interests are represented. It is mutually agreed upon that DUNCAN GIS's work product(s) will become the property of the City upon final submission.

ACCEPTED BY:

CITY OF DELTA JUNCTION

BY _____
Lori Roberts Date
City Administrator

DUNCAN GIS

BY _____
Thomas Duncan Date
Principal