

Mechanic/Maintenance Technician

Job Title: Facilities Maintenance Technician

Department: Public Works

Address: 1328 Richardson Hwy

Job Type: Full Time/ 40hrs per week

Hours: 8am-5pm, possible variation

Job Summary

We are seeking a detail-oriented Mechanic/Maintenance Technician to join our team. The ideal applicant must have experience operating and maintaining vehicles, equipment, and heavy machinery. Must have maintenance/handyman skills and is responsible for maintaining 8+ facilities. The Mechanic/Maintenance Technician is responsible for the inspection, maintenance, and repair of machinery and equipment, ensuring safe and efficient operation. This role requires mechanical expertise, troubleshooting skills, and the ability to work independently or as part of a team collaborating with staff and the public. The applicant works 8am-5pm with a one-hour lunch but must be available to work some evenings and weekends as needed.

Key Responsibilities

1. Routine Building Maintenance and Repair:

- Including but not limited to electrical wiring, switches, faucets, plumbing fixtures, furnaces, boilers, carpentry repairs, rug shampooing, snow removal, and furniture moving.
- Coordinate with other city employees for larger projects.

2. Operation and Maintenance of City Equipment:

- Inspect, maintain, and repair heavy equipment, including bulldozers, excavators, loaders, graders, and other construction or industrial machinery as well as other equipment including but not limited to mowers, DR string trimmer, brush hog, chainsaw, skidsteer, backhoe, and pickup truck.
- Diagnose mechanical, hydraulic, and electrical problems using manuals, schematics, and diagnostic tools.
- Perform preventive maintenance.
- Repair or replace defective parts, such as engines, transmissions, hydraulic systems, brakes, and electrical components.
- Maintain accurate maintenance and repair records, including work orders and parts inventory.
- Operate equipment as needed to test repairs or diagnose issues.
- Ensure compliance with safety regulations and company policies during all maintenance activities.
- Collaborate with other team members to coordinate repairs and maintenance schedules.
- Assist in training operators, junior mechanics, or apprentices when required.
- Fill out proper forms to get quotes for repair and maintenance items.

3. Maintaining city grounds:

- Maintain all emergency equipment such as fire extinguishers, smoke detectors, light fixtures. Drain and winterize city buildings and parks that are not used in the winter.

4. Other Duties that may be assigned:

- Including but not limited to basic plumbing, electrical, carpentry, and custodial skills.

Qualifications

- Must have a valid Alaska Driver's License, Class A driver's license preferred.
- Must be able to pass random drug/alcohol tests and background check.
- Education: High school diploma required. Technical or vocational training in heavy equipment repair is preferred. Must be able to read, write, and follow verbal instructions.
- Experience: Minimum two (2) years of experience in heavy equipment repair or related mechanical fields (diesel, hydraulics, electrical, or mechanical systems). Must have experience working in one or more of the specific knowledge areas listed under Key Responsibilities or equivalent combinations of training and experience may be considered acceptable by the City Council and staff.
- Must have the ability to work independently without supervision. Must be a self-starter, not requiring specific direction to complete job assignment.
- Must have knowledge of tools, materials, methods and practices in general maintenance equipment.
- Must be able to maintain working relationships with supervisors, co-workers, and the public.
- **Physical Requirements:**
 - Must have safe work habits, full physical mobility, ability to lift heavy objects (minimum 50lbs).
 - Must be able to shovel snow, gravel, and dirt as part of regular duties.
 - Must have ability to work outdoors in varying and inclement weather conditions.
- **Working Conditions:**
 - Work performed primarily outdoors on construction sites, industrial sites, or maintenance facilities.
 - Exposure to noise, dust, fumes, and varying temperatures.
 - Safety gear and personal protective equipment required.

Benefits

- Competitive salary
- Health insurance
- Paid leave and holiday pay
- Retirement plan
- Flexible work schedule
- Annual PPE Stipend

How to Apply

Please submit your resume, cover letter, and any relevant documents to **City of Delta Junction at 2288 Deborah Street, PO Box 229, Delta Junction, AK 99737** or email city@deltajunction.us include "Maintenance Technician" in the subject line.

We encourage applicants from all backgrounds to apply.