City Council Minutes
Special Meeting
October 13, 2026, ~ 5:00 PM
City Hall, Delta Junction, Alaska

CALL TO ORDER / PLEDGE OF ALLEGIANCE / PRAYER

Deputy Mayor Mary LEITH called the meeting to order at 5:01pm.

Council members present: Deputy Mayor Mary LEITH, Sherry HEINBOCKEL, Mike PRESTEGARD, Tim WEBB, Pete HALLGREN, and Rena CASE.
Council excused: Mayor Igor ZAREMBA
City staff present: City Administrator Lori Roberts and City Clerk Andrea Peters
City staff on Zoom: Fire Chief Erin Trainor
Public present: Approximately 15 community members were present, plus viewer remotely.

AMENDMENTS ~ APPROVAL OF AGENDA – October 13, 2026

Motion: Case moved to approve the agenda as presented; Hallgren seconded.
Motion passed by unanimous consent.

PUBLIC COMMENTS

Mr. Stebbins - asked if the city clerk contacted Mrs. Brant and whether she has refused the seat C.

NEW BUSINESS

Certify Election Results

Peters – reported the election judges hand counted ballots between the hours of 8:31pm and 9:57pm at the Community Center on October 6, 2026. The canvass board recounted the ballots on October 9, 2026 between the hours of 4:00pm and 6:08pm at City Hall. Of the 250 printed ballots, 98 were cast at the polls, including two questioned ballots (one proved valid and one was spoiled). There were 2 early ballots and no by-mail or special needs ballots. 150 ballots were unused. Of the 99 voted ballots:

- Kimba Crocketts-Manning received 41 votes for seat B.
- Jen Brant received 15 votes as a write in for seat C.
- Timothy Webb received 82 votes for seat E.
- Peter Hallgren received 78 votes for seat F.

Leith – asked why the one questioned ballot was spoiled.
Peters – explained that the registered voter was not within city limits.
Motion: Hallgren moved to certify the election results; Heinbockel seconded.
Motion passed on roll call (Webb, Hallgren, Case, Leith, Heinbockel, and Prestegard).

Grant Letter

Roberts - The grader's final purchase price is $79,200, with AML and USDA increasing the grant budget to cover that amount. The required local match is $19,800; the Denali Commission will contribute $17,462.50, leaving the City of Delta Junction to provide $2,337.50. She is asking for council approval for the equipment with the new purchase price.
Motion: Case moved to approve the grant letter; Webb seconded.
Motion passed on roll call (Hallgren, Case, Leith, Heinbockel, Prestegard, and Webb).

Seat C Discussion

Case – asked who is in council seat C.
Peters – explained she had contacted the city attorney and the Local Government Specialist (LGS) for guidance. She reported that the city's ordinance does not require the council to offer the seat to the next-highest vote-getter if a candidate declines it. If a candidate fails to take office within 30 days, then the seat is declared vacant. She said the city would advertise the vacancy for appointment.

Mr. Holoday – recounted former practices in previous council elections where the first candidate elected to office didn't want the position and the next runner up was given the option to take the seat.
Hallgren – explained he won't be physically present for swearing in at the new council meeting. He stated that he would be sworn in by the clerk tonight, but he won't official take office until the 20th of this month.

ADJOURNMENT – approximately 5:20pm

CITY SEAL

Igor Zaremba, Mayor

Andrea Peters, City Clerk

Minutes are a summary of Council meetings. Recordings are available at City Hall. Approved: November 2026