City Council Minutes
Regular Meeting
October 20, 2026, ~ 5:00 PM
City Hall, Delta Junction, Alaska

CALL TO ORDER / PLEDGE OF ALLEGIANCE / PRAYER

Deputy Mayor Mary LEITH called the meeting to order at 5:00pm.

Council members present: Deputy Mayor Mary LEITH, Sherry HEINBOCKEL, Mike PRESTEGARD, Tim WEBB, and Rena CASE.
Council excused: Mayor Igor ZAREMBA
City staff present: City Clerk Andrea Peters
City staff and Council on Zoom: Peter HALLGREN and Fire Chief Erin Trainor
Public present: Approximately 10 community members were present, plus 4 viewers remotely.

AMENDMENTS ~ APPROVAL OF AGENDA – October 20, 2026

Peters – requested to move the Clerk's report up above the swearing in of new members. She also requested to change "resignation" to "decline" per Mrs. Brant.
Motion: Hallgren moved to approve the agenda as amended; Case seconded.
Motion passed on roll call (Hallgren, Case, Leith, Heinbockel, Prestegard, and Webb).

AMENDMENTS ~ APPROVAL OF MINUTES FROM PREVIOUS MEETING

Motion: Webb moved to approve the minutes from October 6, 2026 as presented; Hallgren seconded.
Motion passed on roll call (Case, Leith, Heinbockel, Prestegard, Webb and Hallgren).

City Clerk – Andrea Peters reported: The 2026 election report outlining actions taken by the clerk. Advice received fom the attorney and Local Government Specialist (LGS) and outlined the city code of ordinance followed.

SWEAR IN NEWLY ELECTED OFFICIALS

Peters – administered the Oath of Office to Kimba Crocketts-Manning (Seat B), and Timothy Webb (Seat E). Administered the Oath of Office to Peter Hallgren (Seat F) the evening of Oct. 13 after the city council meeting. Hallgren publicly gave the Oath of Office again via video conference after the swearing in the council members listed above.

COUNCIL ELECT DEPUTY MAYOR

Council Discussion Followed: Mary Leith and Timothy Webb were both nominated as Deputy Mayor. Council voted anonymously and elected Mary Leith as Deputy Mayor.

REARRANGE TOPICS OF COUNCIL REPORTING

Council Discussion Followed: Mayor Igor Zaremba will report on Landfill and Public Works, Deputy Mayor Mary Leith will report on Airport and Cemetery, Kimba Crocketts-Manning will report on Schools and Emergency Preparedness, Timothy Webb will report on Emergency Services and Health and Safety, and Rena Case will report on Library and At Large. Currently there is no one to report on Parks and Recreation.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

Mr. Stebbins – asked election questions and stated he was eager to receive his FOIA request.
LTC Clark - shared upcoming events including a Fall Festival.
Case – stated that a stop sign needs to be replaced by the LDS church as sign is very worn down.

REQUEST TO SPEAK

None

CORRESPONDENCE

- **Jen Brant Decline Letter –** thanks the Delta Junction community for believing that she would serve the community but declines city council seat C.

Motion: Case moved to declare city council seat C vacant; Leith seconded.
Motion failed on roll with three "No",(Hallgren, Kimba, and Case) and two "Yes"(Webb and Leith).

- **Big Delta Rescue –** informed city council and community that John DeArmond is no longer employed with BDR. Gene Reyzin is the interim operations director and can be reached by email at ops@bigdeltarescue.com or by phone 907-616-4080.
- **AML Annual Conference –** Alaska Municipal League (AML) advance registration rate is through November 13th.

UNFINISHED BUSINESS
NONE

NEW BUSINESS
Fire Chief
Leith – explained that the Erin Trainor has been acting as interim fire chief. She has been part of the fire department for many years, has previously been a fire chief, and is qualified for the position. Recommended to council to have Erin Trainor formally recognized as fire chief.
Motion: Case moved to make Erin Trainor the fire chief for the fire department; Webb seconded.
Motion passed on roll call (Webb, Hallgren, Case, Leith, and Kimba).

*Administrator Lori Roberts entered council meeting.

Purchased for the Fire Department
Roberts – explained that the fire department was researching different apps as the current fire department app ESO is difficult to navigate. They found PSTrax which would be a better fit for our smaller department, and they would like approval for purchase.
Motion: Kimba moved to approve purchase of the new fire department app PSTrax; Webb seconded.
Motion passed on roll call (Hallgren, Case, Leith, Kimba, and Webb).

Roberts – explained that she wrote a FEMA grant for fire department gear. The grant has not yet been approved, but the gear is needed for firefighter safety.
Motion: Kimba moved to approve purchase of fire department boots from Curtis; Webb seconded.
Motion passed on roll call (Case, Leith, Kimba, Webb, and Hallgren).

*Roberts left council meeting.

Purchases Over $2,000
There are no purchases to report at this time.

REPORTS
Mayor – Igor Zaremba: No report given.
City Administrator – Lori Roberts: No report given.
Finance – : No report given.
Library – Mary Leith reported: The library will be celebrating Winnie the Pooh's 100th birthday on October 21st with an afternoon tea party starting at 2:45. September was library card sign up month and 21 new cards were issued. Patrons appreciated the large cookies we were able to
provided thanks to the Whitestone kitchen. Tiki has submitted a grant request to the Manh Choh Community

Foundation for the current grant cycle. Spooky afternoon will be held at the library on October 30th . Trick or treating will be on October 31st.
Cemetery – Mary Leith reported: Winter graves have been prepared at the cemetery.
Landfill – Sherry Heinbockel: No report given.
Public Works – Sherry Heinbockel: No report given.
Airport – Mike Prestegard: No report given.
Emergency Preparedness – Mike Prestegard: No report given.
Emergency Services – Tim Webb reported: There have been 24 calls from October 1st through October 19th. Eleven of these calls resulted in transports to FMH. BDR requested mutual aid, from Ft Greely, three in this timeframe and Ft Greely provided the aid per our request each time. The fire department assisted BDR one a medical call with a traumatic injury and two motor vehicle accidents. The city fire department and RDVFD planned a controlled
burn on a building that was canceled because of wind conditions however was able to conduct training instead.
Health and Safety – Tim Webb: no report given
Schools – Rena Case reported: There is discussion about the idea that spring break could be moved to earlier in the year. Volleyball and Wrestling season are going great.
Parks and Recreation – Igor Zaremba: No report given
At Large – Pete Hallgren: No report given.
Additional Reports – None
ADDITIONAL PUBLIC COMMENTS
Mrs. Mitchell – stated interest in city council seat C and asked about a public records request.
Leith – asked if there were any updates for BDR
Mr. Morley – stated everything is going well and there isn't much to report outside of the letter given to council.
Mr. Holoday – explained that the city clerk doesn't decide who is elected. Since the council didn't declare seat C vacant the council will have to wait 30 days for the seat to become vacant.

ADJOURNMENT – approximately 6:15pm

CITY SEAL

Igor Zaremba, Mayor

Andrea Peters, City Clerk

Minutes are a summary of Council meetings. Recordings are available at City Hall. Approved: November 2026