



# COVID-19 Relief and Recovery Grant Application

City of Delta Junction



## COVID-19 Relief and Recovery Grant Application



- The application will be posted online ([deltajunction.us](http://deltajunction.us)). The application process will be open for 16 days to allow all applicants time to complete and submit applications. Paper applications will be available for pickup at City Hall, 2288 Deborah St. Delta Junction, AK 99737
- Applications can be submitted via email to [covid19grant@deltajunction.us](mailto:covid19grant@deltajunction.us), dropped off at City Hall, 2288 Deborah St, or mail to:  
City of Delta Junction  
Attn: Grant Application Committee  
PO Box 229  
Delta Junction, AK 99737
- Applications must be submitted by 4 PM on September 18, 2020.
- Only complete applications will be considered.
- Businesses and nonprofit organizations must have had been in operation on January 1, 2019 to qualify for funding.
- Applicants will be notified by email when they are approved or denied.
- This is not a competitive process.
- Grantee will be required to submit a final report by January 29, 2021 detailing how funds were used. Use of funds must comply with applicable regulations.
- All business information will be kept strictly confidential and will not be shared or used for any purpose other than evaluation of the grant award.
- Applicants may ask for up to \$10,000.



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Name of business  
or nonprofit  
organization:

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Name of contact:

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Contact telephone:

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Contact email:

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Address of  
business or  
nonprofit:

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**Preferred Contact:**  Email  Phone

**Type of business:**

- Sole proprietorship
- Partnership
- LLC
- S Corporation
- C Corporation
- nonprofit corporation
- other, please list: \_\_\_\_\_



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**If your organization is a nonprofit, check which type:**

- 501(c)(3) Charitable Organization
- 501(c)(5) Labor, Agricultural, or Horticultural Organization
- 501(c)(6) Trade/Professional Organization
- 501(c)(13) Cemetery Company
- 501(c)(19) or (23) Veterans Organization
- 501(e) Cooperative Hospital Service Organization
- Other, please list: \_\_\_\_\_

IRS Employer Identification Number: \_\_\_\_\_

*Sole proprietors may provide a Social Security Number OR Individual Tax Identification Number*

If your organization is a business, list all individual(s) and organization(s) that own 50% or more:

Name: \_\_\_\_\_

Name: \_\_\_\_\_



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1. Does your business/nonprofit have a physical location in the Delta Junction Area?  
 Yes  No
  
2. Are you a sole proprietor? If “no” skip to Question 3.  
 Yes  No
  - If your business is a sole proprietorship, did you receive at least 75% of your annual gross income from the business in 2019?  
 Yes  No
  
3. What were your 2019 gross annual revenues?
  - \$100K or less
  - \$101,000 to \$500,000
  - \$500,001 or more.
  
4. Is your business a franchise or chain? *(Does not apply to nonprofits)*  
 Yes  No
  
5. How has your business/nonprofit been harmed by the COVID-19 pandemic? Check all that apply:
  - Full or partial closure due to city or state emergency order
  - Forced to lay off or not pay one or more employees
  - A loss of monthly revenue of 25% or more
  - Probable closure if we do not get federal or state assistance
  - For nonprofits, organization has expanded to address community health, safety, social, and/or economic needs related to COVID-19
  - Other *(please explain)*:

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6. Does the nonprofit, business, or a listed owner have an outstanding judgment, tax liens, pending or threatened bankruptcy proceedings, pending or threatened lawsuits against them, or criminal proceedings?  Yes  No.

▪ If yes, please explain:

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7. Is the organization, business, or a listed owner delinquent on any federal, state, or local taxes or assessments, direct or guaranteed loans, leases, contracts, grants, child support payments, or any other obligations?  Yes  No.

▪ If yes, please explain:

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8. Does any owner, owner’s spouse, or household member work for or serve in an official capacity for local or state government?  Yes  No.

▪ If yes, please explain:

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9. Is your business restricted to patrons over age 18 or 21?  Yes  No. For example, liquor store, bar, smoke shop, and adult entertainment.

10. Nonprofits only, please confirm that your organization:

- Is directed by a volunteer board or local advisory board with a majority of members who are Alaska residents
- Has provided aid or services in the Delta Junction Area anytime between 2018 and 2020
- Has been issued an IRS determination letter of nonprofit status in 2020 or earlier (please attach proof)



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11. How much are you requesting? \$ \_\_\_\_\_

12. Have you applied for any other COVID-19 Assistance?  Yes  No.

- If yes, please explain:

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13. Please explain why you are requesting the amount from question 11 (*ex: provide information on average monies made during the same time frame in previous years, for an average amount, or explanation of forced closure due to state mandates*):

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**DISCLAIMERS \* Please confirm your understanding of these disclaimers**

Yes  No

1. Application for the grant DOES NOT GUARANTEE award of funding.
2. The total amount awarded will be based on funds available.
3. All businesses receiving funding MUST complete a W-9 prior to receipt of funding.
4. It is the sole responsibility of the applicant to determine or to seek independent advice to determine the tax implications to the grant funds received by the applicant.

**CERTIFICATION \***

*As an official signer for my nonprofit/business, I certify that all of the information provided in this application is true and accurate. I am agreeing to assist in the verification of information provided in this application and to provide additional information, if requested.*

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Signature Printed Name Date